

PLANT OPERATOR /ASSISTANT LAB TECHNICIAN
WATER

GENERAL STATEMENT OF DUTIES

Operate the Water Treatment Plant in accordance with the laws and regulations of the State of Ohio and approved operating procedures. Perform preventive and scheduled plant maintenance. Assists Laboratory Technician. In absence of Laboratory Assistant performs all required laboratory analysis.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding a position assigned this title or to limit the nature and extent of assignments a person may be given.

SUPERVISION RECEIVED

Works under the supervision of the Water Superintendent and/or the Water Plant Lead Operator and the Water Plant Laboratory Technician.

SUPERVISION EXERCISED

Occasionally supervises the plant operators temporarily assigned to lab. May provide direction to plant operators.

JOB DUTIES

- All duties as performed by a Water Operator.
- Under direction of the Laboratory Technician, assists in laboratory duties.
- In the absence of the Laboratory Technician, assumes all duties as performed by the Laboratory Technician.
- Assist with the annual water supply laboratory performance evaluations and required by regulatory agencies.
- Responsible for completing minimum requirement of testing necessary each month for maintaining both chemical and bacteria certification.
- Pass the annual water supply laboratory performance evaluations required by regulatory agencies.
- Attend schools and workshops as required to keep up-to-date on job requirements and educational contact hours required for license renewal..
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

High school diploma or equivalent. At least two (2) years experience in a laboratory. Some college level courses in Microbiology, Chemistry or Biology desired. Satisfactory completion of seminars, training sessions, and course work related to water laboratories. Satisfactory completion of Advanced Water Treatment and Laboratory Testing courses.

Must show mathematical ability, communication skills, planning and organizing skills, knowledge of water treatment process, operations, record keeping, and must be able to function with co-workers as a team. Must have a telephone where one can be reached for call-outs and emergencies.

UNUSUAL OR SPECIAL WORKING CONDITIONS

Works rotating shift including weekends and holidays.

Responds to call-outs in times of emergency or other times of need.

LICENSES AND CERTIFICATES REQUIRED

- Valid Ohio Class B Commercial Driver's License including air brakes, with a tanker endorsement.
- Class II Water Treatment Plant Operator Certification.
- Full bacteria and chemical certification by the Ohio EPA and the Ohio Department of Health.

Paygrade: Union Contract
F.L.S.A. Rating: Non-Exempt

Classification: Provisional
Civil Service Rating: Classified -
Noncompetitive