

PLANT OPERATOR

WASTEWATER

GENERAL STATEMENT OF DUTIES

Operate the Water Environment Protection Facility in accordance with the laws and regulations of the State of Ohio and approved operating procedures. Perform preventive and scheduled plant maintenance.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding a position assigned this title or to limit the nature and extent of assignments a person may be given.

SUPERVISION RECEIVED

Works under the supervision and direction of the Waste Water Superintendent and/or the Waste Water Plant Chief Operator.

SUPERVISION EXERCISED

May supervise Service Maintenance Workers and part-time employees.

ILLUSTRATIVE JOB DUTIES

- All duties of a Service Maintenance Worker.
- Opens and closes the Water Pollution Control Plant. Operates plant and all related equipment, takes readings of pumps, meters, recorders, and liquid level indicators.
- Gather daily samples for the laboratory and performs laboratory test as qualified and directed.
- Perform daily analysis of wastewater.
- Gather daily readings and figures and enter data on monthly EPA and plant operation reports.
- Adjust and regulate plant equipment, i.e., pumps, blowers, etc.
- Assist in the maintenance of the plant grounds, i.e., mowing lawn, trimming trees and shrubs, sweeping and mopping floors, cleaning windows, cleaning tanks, cleaning filters for equipment, paint, etc.
- Assist in the maintenance of the plant, including mechanical repairs.

- Communicate and remedy problems and complaints with the public. Conduct plant tours.
- Complies with all safety procedures, work rules, and regulations and directives established to prevent injury and/or to reduce hazards to themselves, fellow employees, municipal property, and the public.
- Perform other related duties as assigned.

MINIMUM QUALIFICATIONS

High school diploma or equivalent. Satisfactory completion of a Class II Waste Water Operator Training Course within two (2) years of employment in this position. Must show mathematical ability, communication skills, planning and organizing skills, knowledge of water treatment process and operations, and mechanical ability. Also must have basic knowledge of water treatment equipment, record keeping, and must be able to function with co-workers as a team. Must have a telephone where one can be reached for call-outs and emergencies.

UNUSUAL OR SPECIAL WORKING CONDITIONS

Works rotating shift including weekends and holidays.

Responds to call-outs in times of emergency or other times of need.

LICENSES AND CERTIFICATES REQUIRED

- Valid Ohio Class B Commercial Driver's License with Tanker and Air Brake endorsement.
- Class I Waste Water Treatment Plant Operator Certification.

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Paygrade: OMEC Contract	Classification: Provisional
F.L.S.A. Rating: Non-Exempt	Civil Service Rating: Classified - Non-competitive

Approved by Civil Service Commission December 13, 1995

