


Work Session - 6:00 p.m. – Council Chambers

Purpose: Hear a presentation regarding the Bio-Regional Dashboard

Minutes of the Regular City Council Meeting

Held on Monday, May 20, 2013

7:00 p.m.

1. COUNCIL BUSINESS

- (a) Call Regular City Council Meeting to Order and Roll Call – 7:11 p.m.

A regular meeting of the Oberlin City Council was held on May 20, 2013 in the Council Chambers of the Oberlin City Hall, located at 85 S. Main Street Oberlin, Ohio. The meeting was called to order at 7:11 p.m., by Presiding Officer Ronnie Rimbart. Roll Call was taken as follow:

Council Members:

Present

Absent

Charles Peterson

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Bryan Burgess

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Sharon Soucy

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Elizabeth Meadows

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Scott Broadwell

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Aaron Mucciolo

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Ronnie Rimbart

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Appointees:

Belinda Anderson, Clerk of Council

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Eugene F. Simon, Acting City Clerk

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Jon Clark, Law Director

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Eric Norenberg, City Manager

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Sal Talarico, Finance Director

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- (b) Discuss and consider a motion to appoint Eugene F. Simon as the Acting City Clerk for Oberlin City Council.

Motion to appoint Eugene F. Simon as the Acting City Clerk for Oberlin City Council for the May 20, 2013 Regular City Council meeting was moved by Meadows, seconded by Soucy.

Roll Call:

6 Ayes

0 Nays

Motion Carried

- (c) Approval of Minutes – City Council Work Session/Retreat – May 4, 2013.

Motion to approve the minutes of the May 4, 2013 work session as submitted was moved by Broadwell, seconded by Mucciolo.

Roll Call: 6 Ayes

0 Nays

Motion Carried

(d) Approval of Minutes – Work Session– May 6, 2013.

Motion to approve the minutes of the May 6, 2013 Work Session as submitted was moved by Broadwell, seconded by Mucciolo.

Roll Call: 6 Ayes

0 Nays

Motion Carried

(e) Approval of Minutes – Regular City Council Meeting – May 6, 2013.

Burgess noted a minor printing error on Page 2 of the minutes where text had been overlaid by the Arbor Day proclamation.

Motion to approve the minutes of the May 6, 2013 Regular City Council meeting as noted was moved by Broadwell, seconded by Mucciolo.

Roll Call: 6 Ayes

0 Nays

Motion Carried

(f) Hear and discuss a report from City staff regarding the project to improve West College Street and a recommendation from the Oberlin Business Partnership to include angled parking on the north side of W. College between Main Street and College Place in the project.

Members of Council heard a report from City staff and a representative of the Oberlin Business Partnership pertaining to the above stated purpose. Norenberg provided an overview of the recommendation and deferred the discussion to presenters Gary Boyle, Planning and Development Director and Jeff Baumann, Public Works Director. It was noted that Ralph Potts Board President of Oberlin Business Partnership and Matt Adelman, Chair for the OBP Design Committee were there to speak on behalf of Oberlin Business Partnership as well. The presenters' talking points are briefly notated below:

Gary Boyle, Planning and Development Director

- Background on award of Downtown Revitalization (DTR) Grant.
 - \$400,000 Grant
 - \$170,000 for downtown business improvements,
 - \$170,000 available for City infrastructure projects
 - \$60,000 available to offset the cost for the City to administrate this grant
- Target Area for Grant monies
 - Extends north from Groveland Street to the Oberlin Inn and from College Place on the west to South Pleasant Street.
- Private Building Rehab enables building and business owners to receive matching funds under this grant to:
 - Undertake façade improvements
 - Improve Infrastructure for code related items
- Increased match from \$10,000 to \$15,000 with Council's approval
- To date he has worked with 15 businesses and 14 buildings in the downtown area. There are 3 or 4 pending applications right now.

- Money is still available but he anticipates that all of the money from the grant award will be spent.

Jeff Baumann, Public Works Director

- March 1, 2013. First public meeting for building and business owners and other stakeholders.
 - Talked to building owners to address the ramifications of replacing the sanitary sewer on West College Street.
- Oberlin Business Partnership formed a design subcommittee to work with City Staff to talk about the various streetscape elements and what they might look like. Three areas of focus:
 - Wayfinding
 - Streetscape
 - Public art
- Original projects that went into the Grant Application for DTR Funding include:
 - Community Power Improvement Project
 - MLK, Jr. Monument, Pathway and Lighting Improvements
 - College/Main Traffic Signal Upgrade for the visually Impaired
 - Will be a separate formula allocation grant that will occur at the same time.
 - Electric Vehicle Charging Station
 - OMLPS will pay for out of the Utility Enterprise Funds
 - West College Sanitary Sewer Main/Lateral Replacement
 - West College Paving Improvements
- Central Business District Streetscape Improvements.
- Goal with streetscape is to develop an attractive and consistent design aesthetic that we would employ throughout the central business district.
- Overview of streetscape elements as they now stand:
 - Paver Condition
 - Benches
 - Refuse and Recycling
 - Planters and Planting Beds
 - Way-Finding
- Proposed Design and Construction Time Table.
 - Project will be awarded at the beginning of June and constructed right after Juneteenth and right before vintage day Family Fun Fair.
 - Incentives will be offered to get the project done on time.
- West College Sanitary Sewer Replacement.
 - Should have been done back in 1980's when the original Streetscape was done
 - Details outlined in attached Power Point Presentation
- Street Improvements.
 - Details including planned view of streetscapes found in attached Power Point Presentation
- West College Sidewalk Improvements.
 - Approximately 21' of right-of-way from the face of the curb to the front of the buildings will be segregated into three (3) parts:
 - Retail Zone
 - Pedestrian Zone
 - Amenity Zone
 - Details and illustration of proposed plan outlined in attached Power Point Presentation
 - Explanation of proposed paver system to echo pattern used in Tappan Square for uniformity.
 - Review of Landscape Concept
 - Zelkova trees in triangular planters anchor corners
 - Remove (5) existing red maples

- Remove existing tub planters
 - Re-purpose (7) existing tree wells as new landscape planting beds
- South Main Street Improvements
 - Details including planned view of streetscapes found in attached Power Point Presentation
- West College – Bid Alternate # 1.
 - On north side of West College street
 - 13 parallel parking spaces. Diagonal parking within the existing Right-of-way would provide adequate space for 19 parking spaces and would help to minimize the impact of moving bicycle parking off the sidewalks to the streets.

Discussion

- Rimbart asked if there were any other options to the proposed paver system. Baumann said that there are about six colors to consider, which were run by the design sub-committee. The general consensus is that the one that resembles the red brick already in the downtown area makes the most sense. He estimated that the cost would be the same regardless of what the color palette will be; this choice is not etched in stone.
- Burgess raised concerns with the new planting beds which he felt looked like a good place to chain bikes. Baumann remarked that one goal was to keep the bikes on the street so that there is a clear zone which would lead to a more public life on the sidewalk rather than there being more bicycle parking. Burgess remarked that he would prefer to see a more designated parking area. Baumann concurred with remarks from Burgess and noted that they would need to figure out how to address it.
- Burgess suggested an alternative for centralized parking for bicycles on the block.
- Burgess asked if it would be possible to widen the sidewalk on the south side of West College Street and make the cut on the north side deeper, shifting the street another 2 to 3 feet north.
- Soucy said she had tremendous respect for the needs of Oberlin's downtown merchants, but one of her big concerns is whether or not this will solve the problem that the merchants have been dealing with when it comes to parking. This is a dramatic change to the downtown area that will only result in a gain of six (6) parking spaces. By contrast a parking garage would yield 20-25 parking spaces. Soucy asked if there were additional motivations for doing this project at this time. Baumann remarked that timing was one motivation. Doing the project at this time would allow staff to complete two projects at one time reducing the City's overall cost. There is also the advantage of moving bicycle traffic off the sidewalks and freeing up that additional space for pedestrians.
- Rimbart remarked that he'd have to agree with concerns raised by Soucy that this is an imprudent project for just six parking spaces, especially if there hasn't been any research done to evaluate the downtown parking needs. He noted that he had been in the downtown area and viewed it over the last week and noticed that at any given time there were 15-25 open spots since the college students have left, which leads him to believe that most of the parking issues have been as a result of Oberlin College classes being in session. He suggested that they address the parking as it relates to the College's need for student and faculty parking when its classes are in session before they make the hasty decisions to permanently alter the downtown area. Baumann conceded to the notion that what they were talking about was only six additional parking spaces, but in all fairness this would be a twenty percent increase which is a significant increase from the current number of parking spaces. Rimbart argued that the downtown parking

could easily increase from 20 to 30 percent or more if they considered off-street parking as a viable option.

- Burgess agreed that this could be partially seen as a parking issue, but he saw this primarily as a pedestrian bicycle access issue. This is a way of changing our streetscape, although it is rearranging parking downtown, what it is really providing is more space for the businesses and people. Cars are secondary in his mind.
- Matt Adelman, 26 ½ S. Main Street, chair for the design committee for Oberlin Main Street, felt that Council had brought up some great concerns. This has opened up a really large and important discussion. The Design Team realizes that this may not solve the parking issues, but they have discovered some issues that need to be addressed: the way that parking is handled in off street parking and the layout of the City's downtown streetscape. The reason why they were proposing additional parking was so that they could address the way bicycles are parked and address the way that traffic happens in downtown Oberlin. They wanted to start the discussion with the community on how we are going to get to downtown. Some will walk, some will bike and some of us need to take our car because we live in a rural community. He agreed that six (6) spaces didn't sound like a lot when they consider the amount of effort that it will take to get it in place. He recommended that Council consider the proposal because it did allow business owners to be more open to the idea of taking some of these parking spaces and using them for bicycle parking. The other issue that they need to talk about is the amount of time that people are parking in their parking space. They need to educate people on where there are opportunities to park for longer and shorter periods of time. He wished that they could create more parking, but unfortunately unless they created compact parking spaces, additional spaces would not be an option in this proposal. Adelman also cited various elements of the proposed streetscape which he felt would really activate the downtown area.
- Tony Mealy, 328 South Professor Street remarked that the main issue regarding the parking situation downtown (both bicycles and cars) is the lack of enforcement. He asked how many parking tickets were issued both on street and off street over the past few years. He further questioned who would be responsible for paying for this upgrade. It had been rumored that the funding was going to come out of the Electric Utility fund which he opposed; it made more sense to him to use his tax dollars to enforce the off-street and on-street parking downtown. He agreed with earlier comments that additional research needed to be done before Council decides to move forward with this project.
- An unidentified member of the public asked when this topic would be discussed again. The City Manager remarked that it will be discussed at the next meeting.

- (g) Discuss and consider not requesting a hearing for the transfer of the liquor permit for the Clark Station at 199 S. Main Street.

Norenberg remarked that this was a routine item that comes before Council when a business downtown requests to transfer a liquor license. This request has been reviewed by the police department and they have cited no reasons for denying the transfer.

Motion to not request a hearing for the transfer of a liquor permit for the Clark Station at 199 S. Main Street was moved by Broadwell and seconded by Mucciolo.

Roll Call: 6 Ayes

0 Nays

Motion Carried

- (h) Discuss and consider scheduling an Executive Session for June 3rd, 2013 at 6:00 p.m. Re: The Annual Performance Evaluation of the Oberlin City Clerk.

Motion to schedule an executive for the above stated purpose and additional evaluations/personnel issues was moved by Soucy and seconded by Rimbart.

Roll Call: 6 Ayes

0 Nays

Motion Carried

2. ANY CONCERNS THAT ARE NOT ON THE AGENDA MAY BE BROUGHT TO THE ATTENTION OF COUNCIL AT THIS TIME.

Council heard an update from the Public Works Director, Jeff Baumann on the Storm Water Utility Planning process.

Tony Mealy, 328 S Professor Street provided a brief history of the parking dilemma that has been a challenge to the City since 1985. He remarked that the proposed project would not eliminate the parking issues but would in fact create problems for future events that are held on the Southern end of Tappan Square. He suggested that the administration refocus its attention and conduct public improvement projects in the areas that needed it and take the necessary time to thoroughly vet a viable plan for the downtown area that is open and transparent to the public.

Anthony Walker, 130 Gladys Court, questioned members of Council on why he was not awarded the bid to maintain the delinquent and vacant lots for the City of Oberlin, even though he was considered the lowest bid in place. Norenberg noted that he was not aware of this issue and would be willing to address the matter with Mr. Walker in a meeting later this week.

Ruth Palmer, 281 North Prospect Street, questioned Council on how many contracts the City lets on an annual basis and how many of those contracts had been given to women and minorities. She also asked if there was anything done by the City that would inform minorities and women about contracts that are available to the City. Rimbart said eight (8) years ago when they had the Minority Business Enterprise (MBE) Program this was a major focus for the City. A few years ago, the Supreme Court ruled that programs like the MBE were considered unconstitutional and as a result the committee was disbanded. Norenberg noted that more recently EEO requirements are in place for all contracts. Bid advertisements and notifications go out in compliance with State law.

Palmer remarked that she was more interested in seeing what the numbers looked like. She commented that she has always seen Oberlin as a fair city, but if the numbers weren't showing that this was a fair process where women and minorities are not getting the contracts then there ought to be something done to make sure that this happens. She remarked that regardless of whether MBE is involved or not, the City could still make its own decision on what it wants to do. She would like to see the City take on the responsibility of training its citizens on how to understand the bid process so that all people (minorities and women included) will be given an opportunity to benefit from some of the projects offered in the City.

Norenberg said he would be happy to meet with Mrs. Palmer to further discuss this topic.

Ralph Potts, Board President of Oberlin Business Partnership, 23 East College Street clarified the position of the board concerning the downtown parking issue. Potts remarked that the board's position is to have Council at least consider the entire scope of the proposed streetscape project.

Rimbart said that they were asked to review the project with an open mind and they were willing to approach the project in that manner.

Soucy responded to Ms. Palmer's concern. She remarked that she would expect that everyone on Council would be eager to have more minority businesses involved in the City. One of their problems is getting the limited number of minority businesses whether African American or female, because there are so few and they can only respond if they reply. The City is constrained by two things: the society that hasn't created those businesses, which is extremely unfortunate, and their limitations based on Federal Law in terms of how far they can go to favor minority businesses.

3. OLD BUSINESS:

4. NEW BUSINESS:

(A). ORDINANCE No. 13-30 AC CMS: An Ordinance Authorizing the City Manager to Enter into an Agreement for Fire/Arson Investigation Mutual Aid Assistance in Lorain County and Declaring an Emergency. (1st)(P)

Burgess moved to have the ordinance read by number, title and substantive portions only. The motion was seconded by Meadows.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Acting Clerk read as directed.

Motion to approve the ordinance on first reading was moved by Broadwell, seconded by Meadows.

Norenberg recapped the discussion from the previous meeting and opened the discussion up for questions.

Soency asked how the political subdivisions entering into this agreement were selected, for instance she noticed that neither New Russia Township nor Pittsfield Township had been included. Kirin remarked that the membership was made up of entities that represented fire and law enforcement agencies. For example, there wouldn't be a need for New Russia Township to adopt this agreement because the City of Oberlin is responsible for their fire investigation per the Ohio Revised Code.

Burgess questioned who manages the funds for the Lorain County Association of Fire Investigators. Kirin remarked that the funds were managed by the association's treasurer. Burgess asked for clarification of the last sentence in the section 3 of the agreement, which states:

“...The Association will also possess all acquired property and provide personnel, administration, coordination, expenditures, and operational assignments in consultation with the policies set by its Board.”

Kirin remarked that this provision is referring to the basic investigative tool kits that are held at various locations throughout the county. These locations would be responsible for hosting these tool kits and would respond either with their investigators or would make the kits available to be picked up or delivered to the site.

Burgess asked who made up the Board of the Lorain County Association of Fire Investigators. Kirin remarked that the Board was elected by the members of the association and was made up of the Past President, President, Vice President, Secretary, and the Trustee.

A motion to suspend the rules requiring three readings and to elevate Ordinance No. 13-30 to an emergency for the reasons stated in Section 3 was moved by Mucciolo seconded by Broadwell.

Roll Call: 5 Ayes 1 Nays Motion Carried

(1st, Suspension of Rules/ Emergency)

(Burgess)

Roll Call: 6 Ayes

0 Nays

Motion Carried

(1st, Final)

(B). ORDINANCE No. 13-32 AC CMS: An Ordinance Authorizing the City Manager to Enter into a Contract with Poggemeyer Design Group, Inc. of Bowling Green, Ohio for Professional Engineering Design Services for Tertiary Filter Replacement at the City of Oberlin Water Environment Protection Facility and Declaring an Emergency. (1st)(E)

Mucciolo moved to have the ordinance read by number, title and substantive portions only, seconded by Soucy.

Roll Call: 6 Ayes

0 Nays

Motion Carried

The Acting Clerk read as directed.

Motion to approve the ordinance on first reading was moved by Soucy, seconded by Burgess.

Opening remarks were heard by the City Manager who then deferred the discussion to Public Works Director Jeff Baumann and WEPF Superintendent Steve Hoffert.

A review of the proposed ordinance was provided by the Public Works Director. Baumann stated the purpose, fiscal impact, and recommendation of staff to members of Council. Highlights of the discussion included the following:

- Background
- Request for Qualifications to Environmental Engineering Firms.
- Reasons for removing the current sand filters.

Following the review Broadwell sought clarification on whether or not the replacement of the tertiary system would satisfy OEPA requirements and if the new system would stand up against a hundred year storm. Hoffert remarked that the new tertiary filtration system is expected to resolve the City's ongoing appeal of the current NPDES permit with the EPA by providing phosphorus removal that will meet the significantly reduced permit limitations under all conditions. However, he could not confirm if the new system would be able to handle the entire flow of a hundred year storm, but noted that whatever passed through the plant would be treated by the new filters at a higher treatment capacity than the sand filters currently in place. Hoffert further noted that these filters will never go offline and the energy consumption of these filters will only use about ten (10) percent of the energy of the current filters.

Mucciolo asked if the proposed contract was nonstandard and if this was one of the reasons why it was necessary to go through three iterations of the contract language with the engineers. Law Director Clark remarked that this was a standard contract. The delay had more to do with the fact there was initially a lot of limitations on liability and indemnification in the contract which the engineers were asked to remove. In addition, there were some issues about what was going to be considered primary under the contract versus what was going to be considered additional services.

Burgess requested that the presenters quantify the efficiency of the filters in writing. Hoffert sought clarification on what should be included in the report. Burgess stated that the information should compare the current filters with the new filters. Baumann remarked that the new filters would be a conceptual estimate at this time.

Rimbert asked if this was the best technology on the market for the Tertiary filter project. Hoffert remarked that he is typically hesitant to go with anything new on the market because it is not proven. After a decade or more of use, sand filters are his preferred choice, because they are the most efficient method of tertiary treatment in his professional opinion. The proposed sand filters meet a certain set of criteria that has greatly improved over

the sand filters currently in place. Rimbart asked what the life expectancy of these filters would be. Hoffert replied that the life expectancy of these filters would be approximately 25 to 30 years.

Rimbart asked who would oversee the project. Hoffert remarked that he would oversee the project along with the engineers from the design firm. Rimbart remarked that he was pleased to hear that someone on staff would be involved in the quality control aspect of the project, which he felt would reduce the City's exposure to loss and liability.

Rimbart asked if this was a budgeted item. Baumann remarked that the engineering services had been budgeted in the amount of \$ 495,000 from the wastewater income tax fund which was approved by the electric department back in 1998. There is a residual balance of about \$580,000 in that fund. At present the design and construction budget estimate is about \$1.75 million dollars, so they will have to budget for the construction phase in 2014. Staff anticipates a six- to- nine month design time table which will continue into the 2014 budget.

A motion to suspend the rules requiring three readings and to elevate Ordinance No. 13-32 to an emergency for the reasons stated in Section 3 was moved by Soucy. The motion was seconded by Mucciolo.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Suspension of Rules/ Emergency)			

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Final)			

(C). ORDINANCE No.13-33 CMS: An Ordinance Accepting the Bid of Precision Paving Inc., of Milan, Ohio, for the South Park Street and Lincoln Street Resurfacing Project and Declaring an Emergency. (1st)(E)

Broadwell moved to have the ordinance read by number, title and substantive portions only, seconded by Mucciolo.

Roll Call:	6 Ayes	0 Nays	Motion Carried
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The Clerk read as directed.

Motion to approve the ordinance on first reading was moved by Broadwell, seconded by Burgess.

Norenberg provided a general overview of the proposed ordinance and deferred questions to the Public Works Director.

Meadows asked if they had done business with Precision Paving Inc. Baumann remarked that they have been by way of a general contractor who had been awarded a job by the City.

Rimbart asked what county Precision was located in. Baumann remarked that they were from Milan, Ohio which is in Huron County.

Soucy asked if it would be possible to create a form that would provide Council with an address, so they have a sense of where the bidders are located. Bauman replied it wouldn't be a problem; it simply required that he add another column to the bid form.

Linell Walker, 125 Grafton Street said she lives on the corner of South Park and Grafton Street and has a problem with standing water in front of her house during heavy rain. She noted that whenever it rains the water pools in front of her home for weeks making it difficult to get to her mailbox. She wondered if something could be done to solve the problem.

Norenberg remarked that when Ms. Walker brought this to his attention, he asked Dave Rucker to look at the issue as well. Based on what they saw, it was determined that this would be more of a reconstruction issue to address the sloping of the street. Norenberg noted that a temporary fix won't do and this will have to be slated for reconstruction when they redo Grafton/South Park Street. Walker remarked that she is being held hostage on her own property and the City should help her out. Meadows asked when was the project set for addressing the Groveland/ South Park Street issue. Norenberg remarked that he didn't have that list available, but it may be a year or two out before the City can get to it. Meadows asked what the citizen was to do while she waited for assistance. Norenberg listed a number of precautionary measures to take when standing water was in the area. Meadows asked if there was a way to prioritize this project so that it could be addressed sooner rather than later. Walker said this was a health and safety issue and she would like some help. Baumann replied that this was the first time that he had heard about it, but he would be willing to discuss the matter further.

Mealy said he was down at Ms. Walker's house last year when they had a lot of flooding in the Oberlin area. He believes that, due to poor drainage, a lot of water sits at that location in front of Ms. Walker's home, and over time, it has caused the street to drop. He hoped that this was something that the City would get resolved for her.

A motion to suspend the rules requiring three readings and to elevate Ordinance No. 13-33 to emergency for the reasons stated in Section 3 was moved by Burgess. The motion was seconded by Meadows.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Suspension of Rules/ Emergency)			

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Final)			

(D). ORDINANCE No.13-34 CMS: An Ordinance Authorizing an Amendment to the Contract with Quality Control Inspection, Inc. (QCI) of Bedford, OH to provide for Additional Professional Construction Inspection Services for the South Park and Lincoln Street Resurfacing Project in the City of Oberlin and Declaring an Emergency. . (1st)(E)

Soucy moved to have the ordinance read by number, title and substantive portions only, seconded by Meadows.

Roll Call:	6 Ayes	0 Nays	Motion Carried
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The Acting Clerk read as directed.

A motion to approve the ordinance on first reading was moved by Mucciolo, seconded by Broadwell.

Opening remarks were heard by the City Manager introducing the above stated ordinance. He remarked that this is a routine matter to make sure we have proper inspection services available for the above proposed project.

Foregoing discussion a motion to suspend the rules requiring three readings and to elevate Ordinance No. 13-34 to an emergency for the reasons stated in Section 4 was moved by Mucciolo. The motion was seconded by Meadows.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Suspension of Rules/ Emergency)			

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Final)			

(E). RESOLUTION No. R13-06 CMS: A Resolution Amending and Restating the Pickup of Ohio Police and Fire Pension Fund Contributions on Behalf of Eligible Police Department Employees of the City of Oberlin and Declaring an Emergency. (1st)(E)

Mucciolo moved to have the ordinance read by number, title and substantive portions only, seconded by Burgess.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Acting Clerk read as directed.

A motion to approve the ordinance on first reading was moved by Soucy, seconded by Broadwell.

Talarico noted that in his memo provided to Council, it is noted that the Ohio Police and Fire Pension Fund (OP & F) has adopted new rates for the employee share of the Pension Fund contributions effective July 2013. The employee rates will increase from 10% to 10.75% this July, then to 11.50% in July of 2014 and finally to 12.25% in July 2015. This was done to stabilize the fund for future retirees.

Even though this change has been implemented through the State legislature, the City will still need to authorize the pick- up portion (through a salary reduction method).

Meadows asked for clarification on why it was important for Council to adopt the resolution. Talarico noted that the resolution would allow the City to keep the employee's contribution as pre-taxed dollars for federal and state dollars only.

Motion to suspend the rules requiring three readings and to elevate Resolution No. R13-06 CMS to an emergency for the reasons stated in Section 9 was moved by Mucciolo. The motion was seconded by Burgess.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Suspension of Rules/ Emergency)			

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Final)			

5. OTHER NEW BUSINESS:

None

6. COUNCIL COMMUNICATIONS:

(A). Referrals

(B). Advocacy

(C). Correspondence

(D). Reports

Mucciolo:

- Sliding scale Ordinance for Local Business Contract allowance. Meadows expressed interest in exploring the topic further with him at a future date.

Soucy:

- Three residents dissatisfied with the end result of the Morgan Street Project.
- Paid tribute to the loss of the largest oak tree in Oberlin “The Big Oak”, which was located in Westwood cemetery.

7. CITY MANAGER'S REPORT:

City Manager Norenberg provided the following updates:

- 69 South Park Street will be the first house in Oberlin to be demolished through the Lorain County Land Reutilization program. Kudos to Carrie Handy on handling this transaction.
- Aerial truck disposal recommendation by OMLPS.
 - Because it is over \$3,000 Council concurrence is needed.

Motion to approve disposal as recommended by the Electric Director was moved by Soucy and seconded by Burgess. The motion was approved unanimously.

- Memorial Day Celebration in Wright Park will include dedicating a plaque to the memory of Sergeant Louis Torres.
- Attended training on Crisis Communication.

8. FINANCE DIRECTOR'S REPORT:

Finance Director:

- Agenda Items for Next Regular City Council Meeting:
 - Resolution to Repeal the Library Resolution R13-05
 - Resolution Replacing Resolution R13-05.
 - Budget Adjustment
- Bureau of Workers Compensation — Expected to give a billion dollar dividend back to Ohio employers both private and public. Oberlin's share is expected to be approximately \$140,000.

9. PUBLIC PARTICIPATION:

CLERK NOTE: Below comment took place under New Business Item C, but was unrelated to discussion at time. Have relocated discussion for ease of reading.

Mealy said that he was happy to see that they were getting the curbs replaced on Lincoln Street, but he was curious to know what kind of mix they were using to build the curbs. Mr. Rimbert asked that Mr. Mealy speak to Mr. Baumann at another time.

10. ADJOURNMENT:

Rimbert thanked Eugene Simon for serving as the Acting City Clerk.

Being that there was no further business to come before Council at this time the meeting adjourned at 9:40 p.m.

Attest:

BELINDA B. ANDERSON, CMC
CLERK OF COUNCIL

SHARON F. SOUCY
PRESIDING OFFICER

APPROVED: 06/17/2013

POSTED: 06/18/2013



CITY OF OBERLIN, OHIO

**FY 2011 OHIO SMALL CITIES
COMMUNITY DEVELOPMENT BLOCK GRANT
COMPREHENSIVE DOWNTOWN REVITALIZATION PROGRAM**

Background

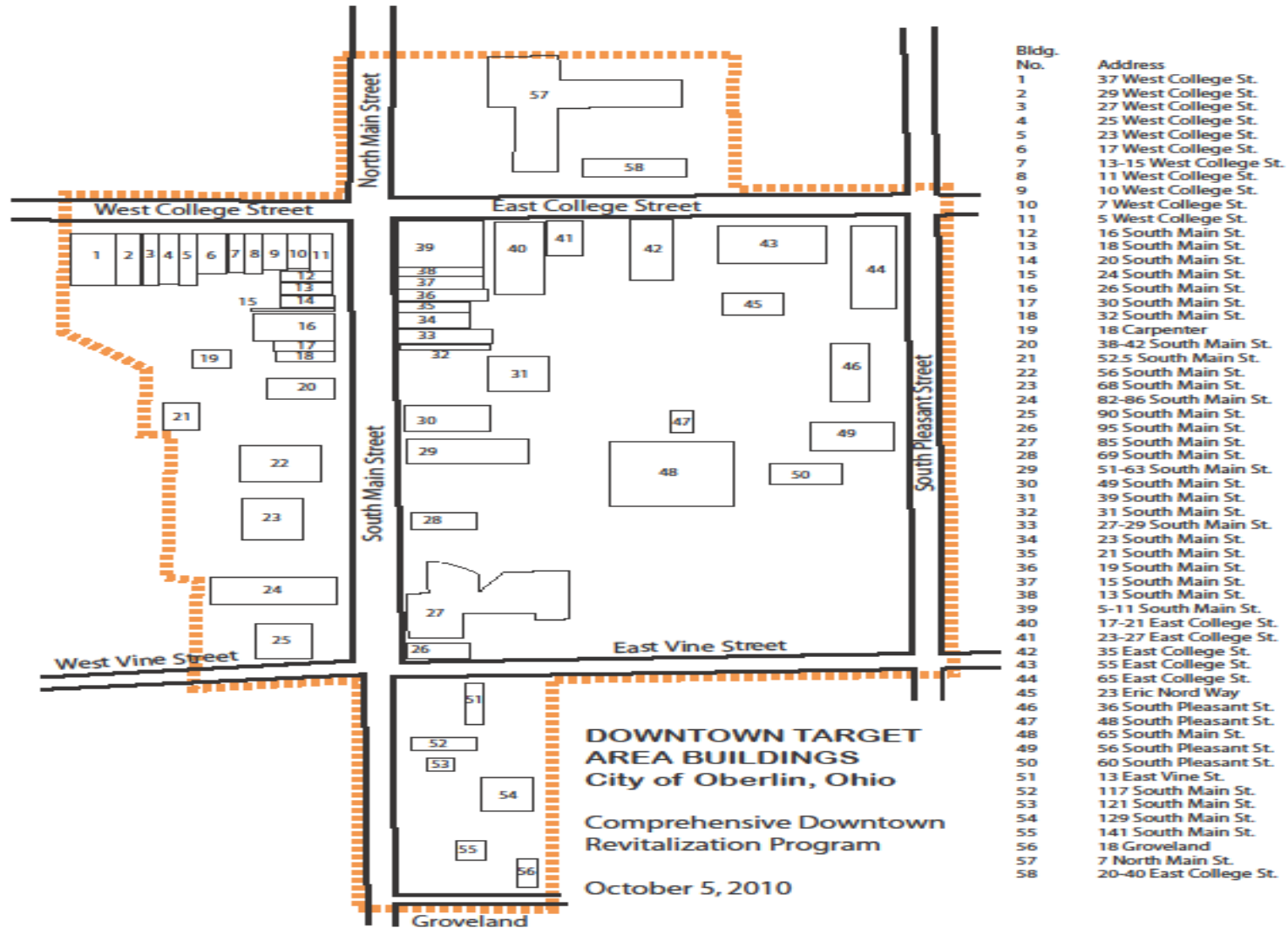
In October, 2011, the City of Oberlin Planning and Development Department, with the authorization of City Council, applied to the Ohio Department of Development for funding under the State's FY 2011 Ohio Small Cities Community Development Block Grant Comprehensive Downtown Revitalization Program. The State's Community Development Block Grant (CDBG) Program is available to communities that have prepare a Downtown Revitalization Plan. The State receives funding to offer such grant programs from HUD.

The City received notification of a grant award in the amount of \$400,000.00 which amount is the maximum award possible under this grant program. The State's grant award indicates that:

"Funds are to be used for the historical preservation of 15 buildings in Oberlin's Central Business District. Other work includes code improvements, replacing water lines, electric service and storm sewers. The resurfacing of pavement, traffic management, street signs, street lighting and parking will be completed within the Central Business District."

All eligible activities are to be completed no later than December 31, 2013.

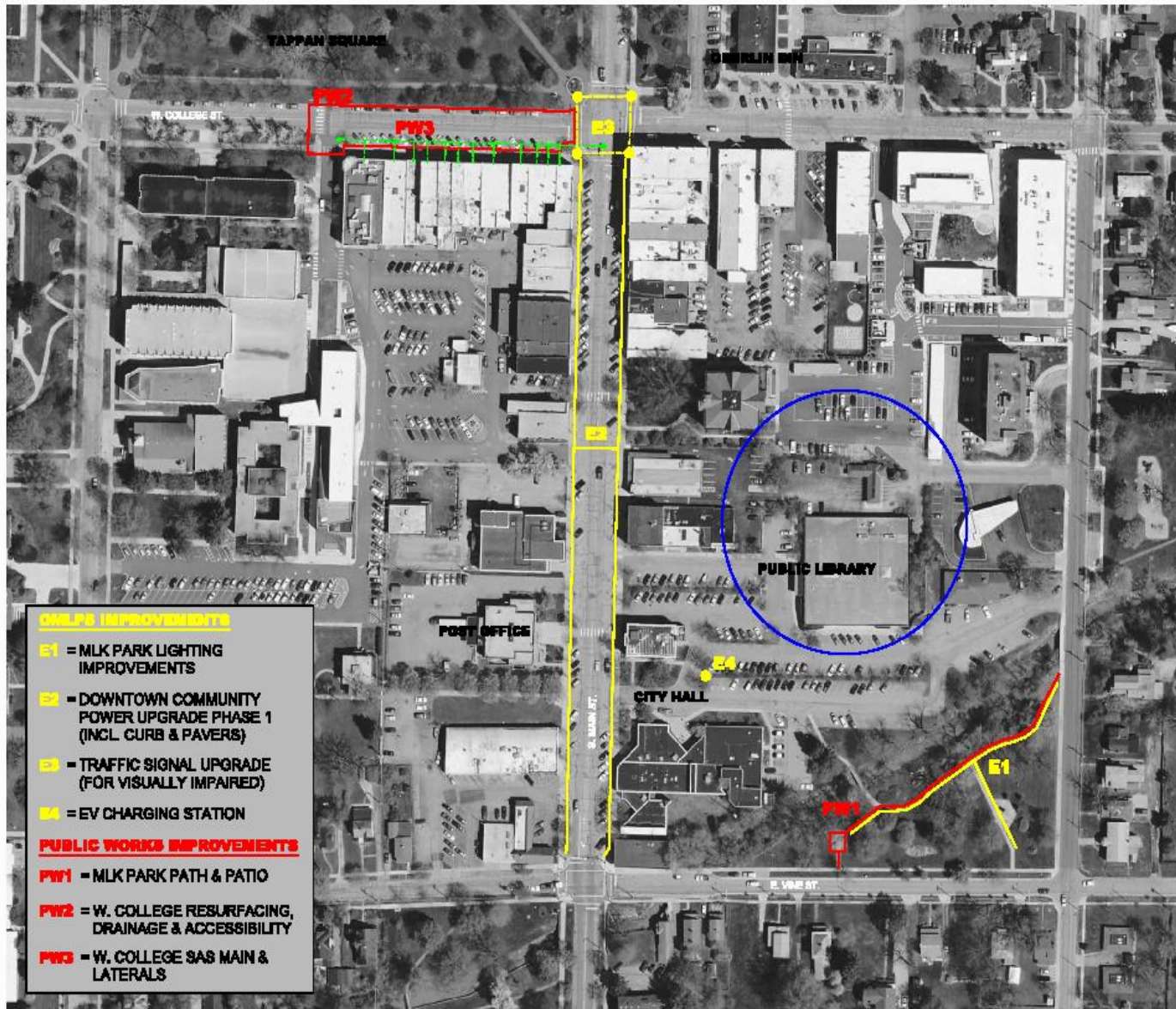
Target Area



Private Building Rehabilitation

The Downtown Revitalization Grant provides funding to assist building and business owners with building improvements in the Downtown District. Such improvements are intended to address Code violations or updates to meet current Code requirements. Eligible activities include electrical, plumbing, HVAC improvements; building accessibility; façade improvements; signage; etc. Any exterior changes to buildings must be reviewed locally, and subsequently approved by the Ohio Historic Preservation Office.

Up to \$15,000 is available to building or business owners in the form of a matching grant. \$170,000.00 is available for this purpose. To date, fifteen (15) businesses in fourteen (14) buildings have benefitted under this program activity. Approximately \$63,000.00 has been committed to those projects, and we encourage other building and business owners to consider applying.



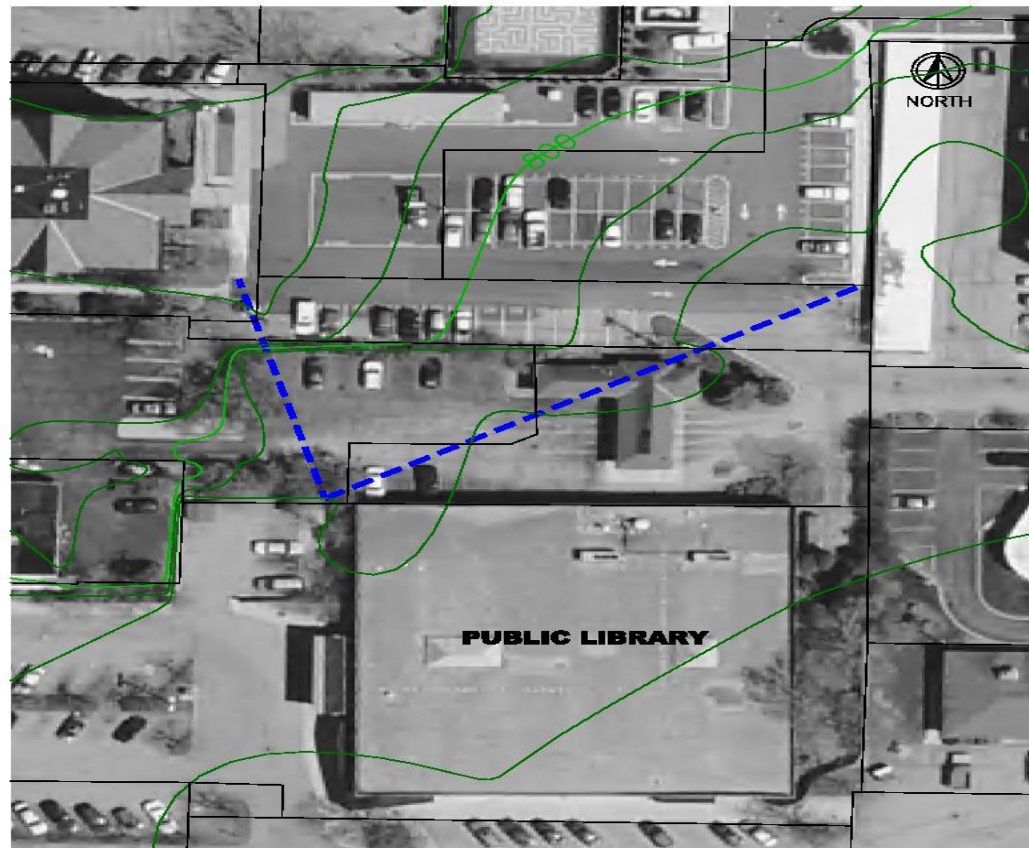
ONLPS IMPROVEMENTS

- E1** = MLK PARK LIGHTING IMPROVEMENTS
- E2** = DOWNTOWN COMMUNITY POWER UPGRADE PHASE 1 (INCL. CURB & PAVERS)
- E3** = TRAFFIC SIGNAL UPGRADE (FOR VISUALLY IMPAIRED)
- E4** = EV CHARGING STATION

PUBLIC WORKS IMPROVEMENTS

- PW1** = MLK PARK PATH & PATIO
- PW2** = W. COLLEGE RESURFACING, DRAINAGE & ACCESSIBILITY
- PW3** = W. COLLEGE SAS MAIN & LATERALS

East Block Pathway and Parking Improvements Concept



Recent Public Participation

- March 1, 2013. Public meeting for building and business owners and other stakeholders
- March 22, 2013. Building owners meeting to discuss project, esp. sanitary sewer replacement.
- April 19, 2013. OBP Design Sub-Committee
- April 26, 2013. OBP Design Sub-Committee
- May 8, 2013. OBP Design Sub-Committee
 - Task Groups: Wayfinding, Streetscape, Public Art

OMLPS and Public Works Projects

1. Community Power Improvement Project
2. MLK, Jr. Monument , Pathway and Lighting Improvements
3. College/Main Traffic Signal Upgrade for the Visually Impaired
4. Electric Vehicle Charging Station
5. West College Sanitary Sewer Main/Lateral Replacement
6. West College Paving Improvements
7. Central Business District Streetscape Improvements

Streetscape Improvements

GOAL: TO DEVELOP AN ATTRACTIVE AND CONSISTENT DESIGN
AESTHETIC TO EMPLOY THROUGHOUT THE CENTRAL BUSINESS DISTRICT

Sidewalk Improvements

- replace Pavers

- select Repair/Replacement

Street Furniture:

- Benches

- Refuse/Recycling Containers

- Planters

Street Trees

Bike Parking Facilities

Way-finding Improvements

Parking Improvements

* All pictures from “Conditions Assessment and Recommendations for Downtown Oberlin Streetscape”, Oberlin Main Street-Chamber Design Committee, March, 2010. Elizabeth Tisher

Paver Condition



Benches



Refuse/Recycling Collection



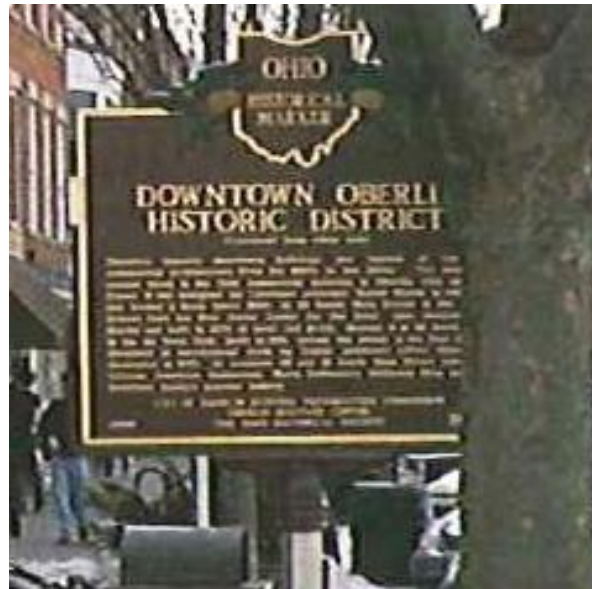
Planters and Planting Beds



Bike Parking



Way-Finding



Public Works Department

Contract 2013-04

West College and South Main St. Improvements

Bid Opening:	May 28, 2013
Target Award Date:	June 3, 2013
West College Start Date:	After Juneteenth
West College Completion Date:	August 2, 2013
South Main Start Date:	After June 24, 2013
South Main Completion Date:	August 23, 2013
Contract Incentive:	\$7,000 on or before July 19 th or \$500/calendar day before August 2 nd

West College Sanitary Sewer Replacement

- New SAS Main from College Place to Main St. moves from south curb line +/- 10' north for required separation from water main.
- Per C.O. 915.11, the City is responsible for laterals from the main to the edge of the right-of-way.
- West College SAS lateral condition survey finds cast iron services under building footers.
- Coordinate with building owners to replace building main under foundation into building. Owners eligible for 50% cost-share through CDBG/DTR Grant.

SAN LINES

LOCATION OF GAS LINES AND DEPTHS ARE APPROX. INFORMATION INCLUDING LOCATION OF SERVICE CONNECTIONS MUST BE VERIFIED BY SHS CO. PRIOR TO CONSTRUCTION.

STA 56+12.5 BEGIN RESURFACING

STA 56+50.00 20'W BEGIN GAS REEL

STA 56+50.00 20'W REEL EXIST. GAS M.H.

STA 56+50.00 20'W REEL EXIST. GAS M.H.

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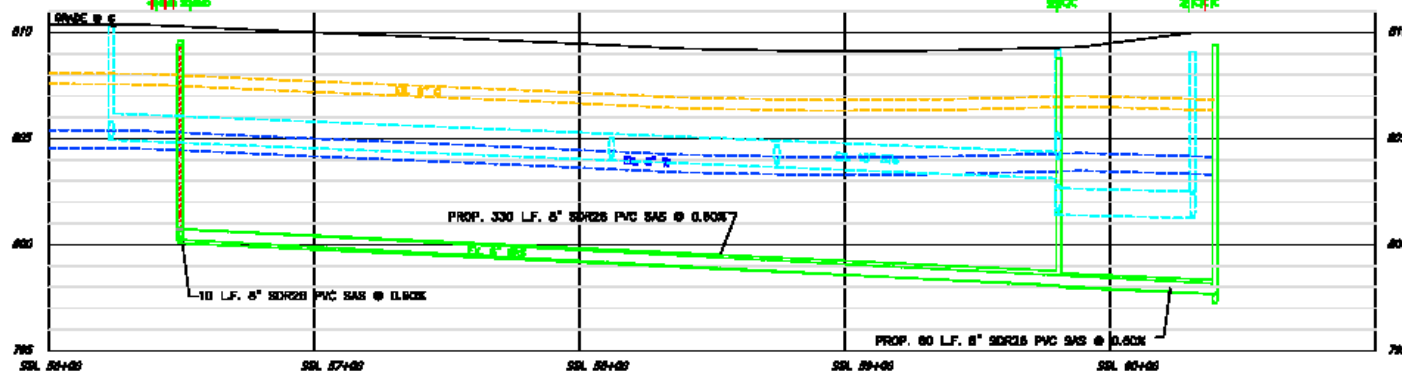
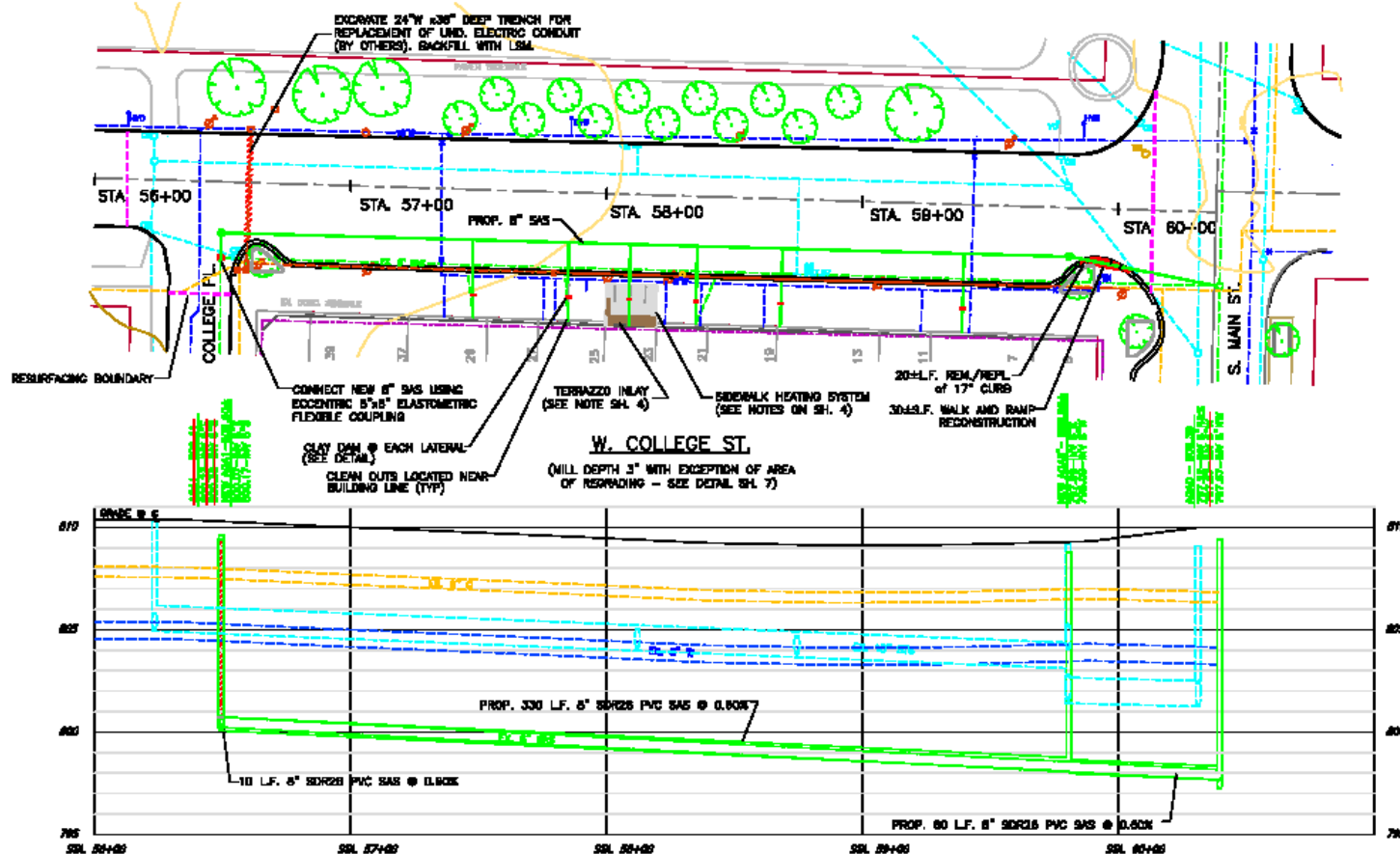
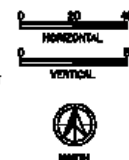
STA 56+50.00 20'W REEL EXIST. GAS M.H.

STA 56+50.00 20'W REEL EXIST. GAS M.H.

STA 56+50.00 20'W REEL EXIST. GAS M.H.

HORIZONTAL AND VERTICAL SEPARATION BETWEEN WATER LINES AND SEWER LINES SHALL BE MAINTAINED AS FOLLOWS:

- A) A MINIMUM OF 10-FOOT HORIZONTAL SEPARATION (MEASURED OUT-TO-OUT CLEAR) BETWEEN WATER LINES AND SANITARY SEWER LINES.
- B) A MINIMUM OF 17-INCH VERTICAL CLEARANCE (MEASURED OUT-TO-OUT CLEAR) BETWEEN WATER LINES AND SANITARY SEWER LINES.



Street Improvements

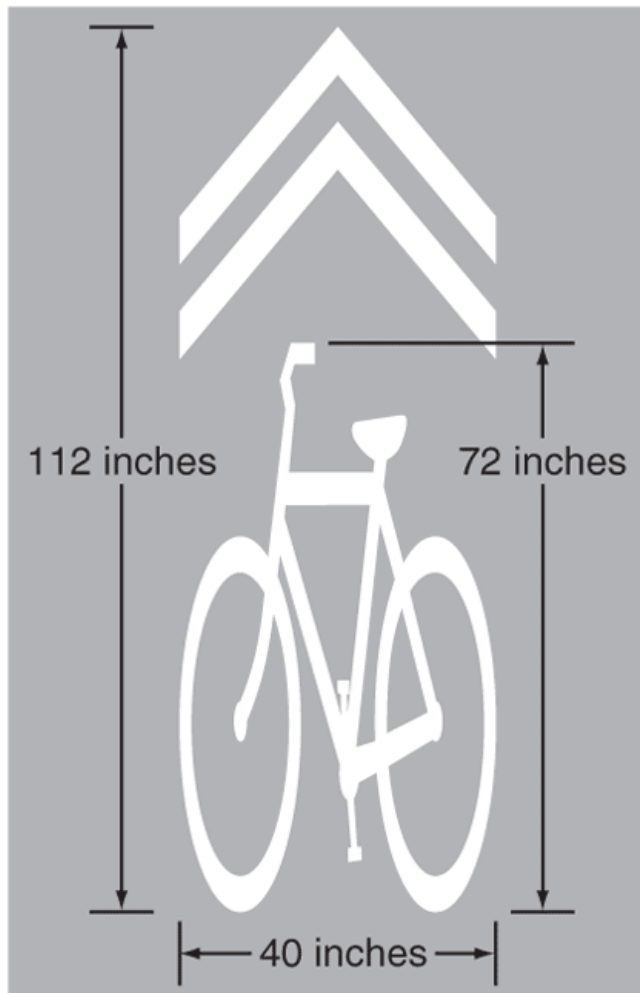
GOAL: USE 'COMPLETE STREETS' PRINCIPLES TO DESIGN, CONSTRUCT AND OPERATE THE PUBLIC RIGHTS-OF-WAY TO SAFELY ACCOMMODATE USERS OF ALL AGES AND ABILITIES INCLUDING PEDESTRIANS, CYCLISTS, MOTORISTS AND EMERGENCY, SERVICE AND TRANSIT VEHICLES.

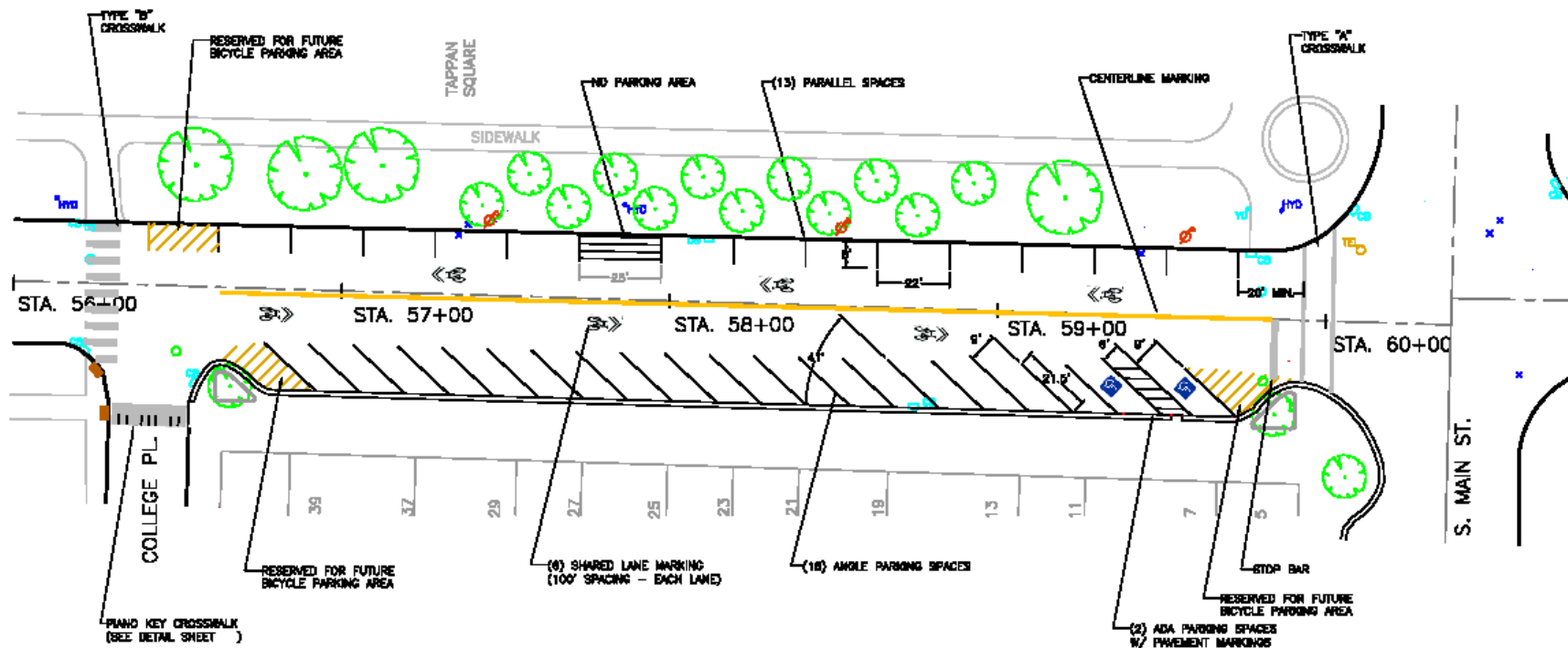
Change cross-slope at east end to add 2 accessible parking spaces with a shared 5' wide access aisle with a new ramp to the sidewalk

Add on-street bike parking at each end and on Tappan Square side, east of bookstore crosswalk. Actual bike rack equipment TBD.

Improved bike access using shared lane markings "sharrows" east/west

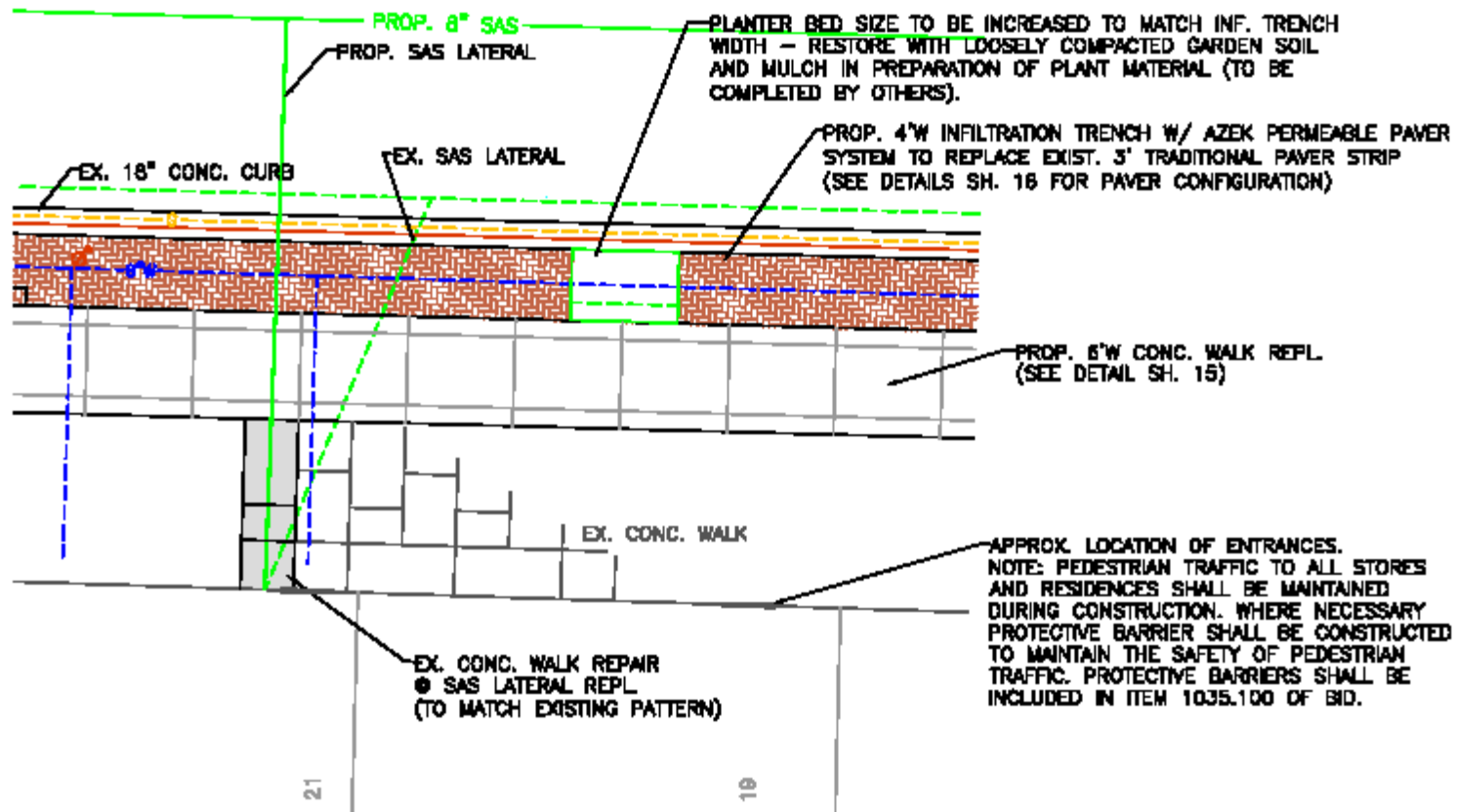
Figure 9C-9. Shared Lane Marking





West College Sidewalk Improvements

- Approximately 21' of right-of-way from the face of the curb to the front of the buildings
- Sidewalk segregated into 3 “zones”
 1. RETAIL ZONE. +/- 10' from store front for outdoor seating/dining, sidewalk sales, etc.
 2. PEDESTRIAN ZONE. 6' clear from College Place to Main
 3. AMENITY ZONE. 18" curb width plus new 4' paver strip over infiltration trench. New conduit installed by OMLPS for West College lighting and convenience outlet circuit.
- Contract includes removal of existing street furniture
Garbage cans, cigarette urns, concrete planters, hitching posts, benches, etc.

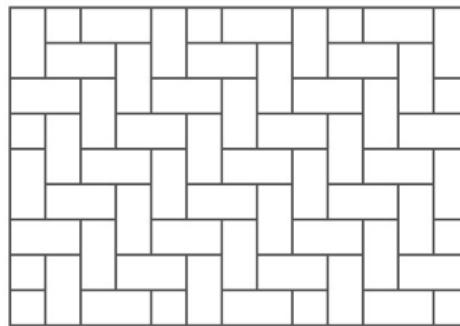


PEDESTRIAN AREA IMPROVEMENTS

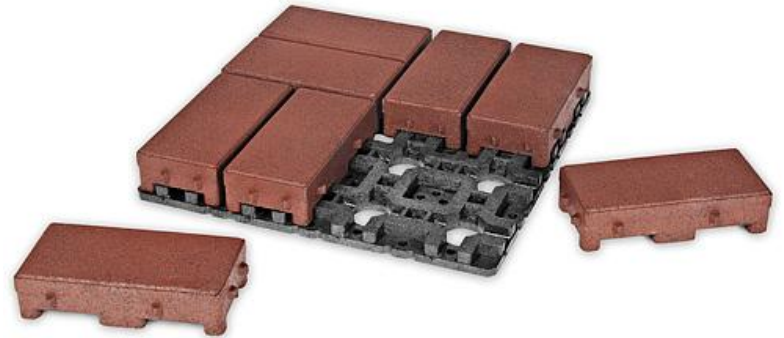
Azek Pavers



Joints and grid allow for permeable design



Grid system allows ease of installation



Manufactured with up to 95 % post-consumer recycled rubber and plastics, AZEK VAST Pavers offer visual appeal, design flexibility, strength, and durability.



West College Landscape Concept

- Zelkovia Trees in triangular planters anchor corners
- Remove (5) existing red maples
- Remove existing tub planters
- Re-purpose (7) existing tree wells as new landscape planting beds



South Main Improvements

- **Community Power Improvement Project** (by OMLPS/Contractor)
Replacement of underground circuits, distribution junction boxes and relocation of outlets.
- **Remove existing street furniture**
Garbage cans, cigarette urns, concrete planters, hitching posts, benches, etc.
- **Paver replacement**
- **Concrete driveway aprons**
- **New ADA ramps at mid-block 'bump-outs'**

Discussions continue with Oberlin Business Partnership Design sub-committee on new street furniture, landscaping, way-finding, etc.

West College – Bid Alternate #1

Diagonal parking on the north side of West College

- April 30, 2008 Planning Commission approval of the OC Jazz Studies addition was received subject to the provision of angled parking on West College St.
- April 26, 2013 Letter from Oberlin Business Partnership:

“The Board of Trustees for the Oberlin Business Partnership proposes that the Oberlin City Manager and City Council recommend the expansion of the sewer replacement project scheduled for June and July 2013 to include creating diagonal parking spaces on the north side of West College Street”

Current configuration includes 13 parallel parking spaces. Diagonal parking within the existing R/W would provide adequate space for 19 parking spaces and would help to minimize the impact of moving bicycle parking off the sidewalks to the street.

