

- General outline of the Budget Process
- Permanent vs. Temporary Appropriation Measure Budget
- Budget amendment process
- Annual reporting requirements set forth in Ordinance 07-10 AC CMS
- Future Expense Reduction
- Future Revenue Potential
- Tax Levies
 - HB 920
 - Property Taxes
 - Income Tax
 - Future Levy Panning
- General Fund Overview
 - Reviewed 2011 Revenue Sources for the General Fund

(Power Point presentation attached).

Norenberg wrapped up remarks by stating the importance of looking at alternative revenues options because it was important to generate revenues as much as possible before looking to the voters to ask for an additional levy.

Meadows asked how the City would benefit by getting JVS to sign an annexation petition. Talarico remarked that in the early 70's the City extended its sewer and water outside the City limits to the Joint Vocational School. JVS signed an agreement consenting to sign an annexation petition, if they ever became contiguous to the City, which they have been for some years. The annexation petition would mean that employees of the vocational school would be subject to the income tax, but it would also mean that JVS would also get a discount on the water and sewers charges, which amounted to a savings of approximately \$50,000 a year.

Mucciolo remarked that based on the figures for the budgeted and actual revenue and expenditures for the general fund, it appeared that for the past 10 years they have been budgeting with the expected short fall of half a million to 1 million dollars. It also appeared that in that frame of time the expenditures have been lower than anticipated where the revenues have been higher. Talarico noted that the revenues have been higher as a result of the estate taxes, income taxes, and interest rates. Mucciolo asked if this were the norm for other municipalities. Talarico remarked that they expect to see about a \$400,000 gap with revenues and expenditures in the City's budget. He remarked that he wasn't sure what other municipalities did but he was certain that there were some that didn't budget conservatively on the revenue and expenditure side that have found themselves making significant last minute reductions because they haven't collected enough revenues to cover their budgetary need.

Burgess asked that the valuations of the tax exempt properties be provided to Council as they moved forward in their discussions regarding a PILOT program. He noted that it would be helpful to have this information prior to the 2013 Budget Work Sessions. Talarico remarked that he did have some rough numbers that he was able to pull from the County data base but he wanted to verify some of the information. He advised that he had been asked by three members of Council for this information which is good information to know. He assured members of Council that the information would be forthcoming.

Tony Mealy, 328 South Professor Street, supported efforts that would institute a PILOT program in town with Kendal and the College. He believed that above all revenue generating options that this one should be a priority for Council. The valuations he reviewed for these properties would yield quite a profit. Mealy remarked that he was also in favor of special assessments for storm water sewer; however, he didn't feel that it was the

responsibility of residents to pay for street maintenance. As a member of the community for over 47 years he had been trying to get his curbs repaired for years, which have been there since 1872. The loss of the estate tax places a greater demand on the need for the City to negotiate with major stakeholders in the community to pay their fair share. The nonprofit organizations were another story as were those institutions that paid income taxes but Kendal brought nothing to the table because like him, they no longer had to pay income taxes.

Angela Wu, Director of Zion CDC asked what the PILOT program consisted of? She advised that if the program was geared towards getting the institutions to pay taxes she didn't think that it would actually work. However, she had heard that not-for- profits that have properties that weren't being used for a public purpose, could be required to pay taxes on that property.

Norenberg remarked that PILOT meant Payment in Lieu of Taxes and in Ohio is a voluntary option. Over the past couple of years there has been discussion to work out a voluntary arrangement with some of the City's tax exempt organizations, to have them contribute to the good of the City budget based on the services that were received and rendered to the customers, students, and residents of these organizations. He added that in response to the comments made by Ms. Wu concerning property validations for nonprofits, it is his belief that the County Auditors have looked into this matter to make certain that every property that can be taxed, is being taxed.

Mr. Rimbart thanked the presenters for their time and asked that Oberlin Recreation Superintendent, Constance Ponder provide Council with an update related to the concession stand.

Ponder remarked that while she has been a strong supporter of the concession stand being owned and operated by the City, she understands the need to be flexible due to budget constraints. She remarked that they have tried to bid out the concession stand for two years in a row but each time their efforts have failed. The Recreation Department is willing to continue the efforts to bid the concession stands out, but it can be a very time consuming venture. She advised that it is important to have someone that can be in the stands an hour prior to game time and someone who is willing to stay around and clean up when the game is over. The Recreation Department has seen significant improvements in the facilities since it was built, and was considered the premier field in the county, resulting in many offers to host major tournaments. She remarked that the Recreation Department was willing to reissue bids if directed to do so, but they have been running the stands since 2006 and they have always made it just fine.

Mucciolo asked if they were under any obligation to have the concession stand opened at all. Ponder remarked that there weren't any obligations to do so, the park was purchased and owned by the City. Mucciolo asked what the benefits to the users were by operating a concession stand. Ponder remarked that it helps when scheduling the fields for tournaments. Mucciolo asked if they at least broke even when operating the concession stand during tournaments. Ponder advised that there were a lot of factors that impact whether or not they break even but she would have to say in cases where the kids reserved the fields they did not. She expected that would change in the future.

Soucy questioned whether or not enough of the fields were being reserved for Oberlin's little leagues. Ponder remarked that the children were a priority.

Burgess asked if the tournament fees had increased over the years. Ponder remarked that they have only increased slightly. Norenberg remarked that the fees before Council were based on the projected field operations cost, it didn't cover any subsidy for the concession stand. Burgess remarked that the cost of the tournament should also include the cost for the concession stand, so that even if the concession stand didn't sell a thing, the cost to run it would have already been covered. Ponder remarked that this was not currently the case but in time it would be.

Meadows thanked the presenter for providing Council with a spreadsheet that outlines upcoming events and projected revenues for those events.

Rimbert stated that the younger kids created the revenue because they bring parents and other family members to the field as well. He added that it is an incredible facility and people are coming from all over to use it.

Mealy suggested that the City get back to using volunteers to support the concession stand. Norenberg remarked that they would like to use volunteers in the future but this year it was not going to happen since many of the organizations were struggling to find volunteer coaches. He felt that this would be a collaborative effort of the various organizations using the fields, but what it would really take to make this happen is one coordinator to coordinate everything during the season.

Ponder remarked that they were always opened to volunteers but it should be noted that not everyone could handle money. In addition she wasn't sure what the City's vendor license covered and what it didn't cover. But there were also health permit issues that they would need to address as well but it was certainly something worth looking into.

Angela Wu, 143 East College Street, suggested that they use this occasion as a great prospect to encourage youth entrepreneurialism among the young teenagers who can use this opportunity to contribute to their organizations by volunteering to work the concession stands.

Ponder remarked that this is an avenue that they have explored but there are state requirements that have to be considered when utilizing the volunteer services of minors.

(d) Discuss and consider Lifetime Membership to the Toni Morrison Society at Oberlin College.

Members of Council consented to the request of the Law Director to have this item pulled from the agenda until he had an opportunity to speak with Councilor Peterson.

2. ANY CONCERNS THAT ARE NOT ON THE AGENDA MAY BE BROUGHT TO THE ATTENTION OF COUNCIL AT THIS TIME.

Comments from John Whitman

John Whitman, 46802 Route 20 West, read a prepared statement into the records related to a report he received via Electric Director Steve Dupee from the EPA related to his ongoing flooding issues. Whitman noted the following discrepancies from the EPA report:

- The map and description of the site incorrectly depicted that Wetland A was now northeast of Reserve Avenue, which was at least one half mile away.
- Wetland A was changed to a Category 3 and now encompasses all of the prior wetlands: a, b, h, and j-l, plus 550 ft. of his property that wasn't wetland before.
- Wetland A now extends 3,150 ft on the west side of the road all the way to Reserve Avenue. The area is now referred to as a wetland mosaic.
- According to the report, the City now only owns a 60' right- of- way when it used to be 121.5' in width.

Whitman remarked that the discrepancies he found in the report were inappropriate and after four years of contention, he was disappointed to learn that this report was based on a desk top analysis rather than actual field site data. (A copy of the prepared statement in its entirety is on file in the clerk's office).

President Rimbart asked the City Manager if he had any comments at this time. Norenberg advised that he didn't have any additional comments to make since the last correspondence received by Mr. Whitman.

Whitman asked if Members of Council had addressed his concerns raised at the previous meeting. Rimbart remarked that the concerns were discussed in agenda session and Council was following through on it.

Burgess asked if the EPA had made their determination by paper work they received or did they actually visit the site? Norenberg remarked that he would need to defer that question to Steve Dupee to get some clarification, it was his impression that the EPA had completed the study on a desktop and based on the information that they received from Chagrin Valley Engineering they didn't do a physical inspection of the right-of-way.

Burgess remarked that it seemed like a lot would be cleared up if they just came out and did the inspection. Dupee remarked that he would like for that to happen as well. Burgess questioned whether that could happen if they followed through on this matter. Dupee confirmed his remarks.

Comments from Mark Chesler

Mark Chesler, 49296 State Rte 511, read a prepared statement refuting the accuracy of his statements recorded in the February 6, 2012 minutes. (A copy of his statement in its entirety is on file in the Clerk's office).

Burgess reminded the speaker that while the minutes may be assembled by the City Clerk, Council takes full responsibility for what is recorded in the minutes not the clerk therefore comments concerning the minutes should be directed towards Council and not to its staff.

Councilmember Sharon Soucy

Soucy addressed a letter written to the Oberlin News Tribune pleading that dogs should be kept on leashes. She remarked that Westwood cemetery existed to honor the memory of our loved ones who have passed on but it is also a place for people to visit for different reasons all of which gives it, its special charm. It is a place that has to be respected and protected for all users. The problem has arisen that there are a few people who are not honoring the City rule that dogs must be kept on leashes and this is unfortunate because we want to protect the use of the cemetery to include dog walkers. There are times when children have been charged by dogs. In the letter to the editor the woman visiting Oberlin's cemetery could not exit her vehicle because large dogs were threatening her. There are some people who feel that a cemetery is not a place where dogs should be permitted, but the City wanted to protect that use. This is a plea to those persons who have become casual about allowing their dogs to run without restraint. In addition she asked that people be mindful to use the bags that have been supplied by the City to pick up the dog droppings while they were being walked. Finally, she raised the issue of raising money for a dog park. She asked that those individuals who were interested in raising funds for a dog park to contact her, so that they could find a place where the dogs could run free, a place other than the Oberlin cemetery.

3. OLD BUSINESS:

(A). ORDINANCE No. 12-13 AC CMS: An Ordinance Approving A First Amendment to the Interconnection Agreement Amendment with Bio Energy (Ohio II), LLC. and Declaring an Emergency. (2nd)(E)

The Clerk read by number and title.

Motion for passage on second reading was moved by Soucy, seconded by Mucciolo.

Norenberg recapped the discussion from the previous meeting. He remarked that Electric Director, Steve Dupee had been working hard on this for the past few months and has submitted a few amendments to the proposed contract. Norenberg followed his remarks with a procedural question to the Law Director concerning the approval of the amended attachment. Severs remarked that technically it would not be necessary since it was an attachment, but it needs to be clear that the amended version of the agreement is what was being approved; with that being said, the discussion was deferred to the Electric Director.

Dupee advised that in the interest of time the two most significant changes were as follows:

1. Section 2.1 Authorization to Interconnect.

This section included a new provision that memorialized EDI's responsibility to seek any and all power injection rights required by PJM. Currently EDI has sought and received injection rights for their new capacity the 19.2 Mw that they are adding at the landfill but they have not sought injection rights for their existing capacity and it remains unclear by PJM whether or not they will need to. This provision has been included to ensure that the City's authorization to interconnect doesn't give EDI rights to inject power onto the grid.

2. Exhibit C.

This exhibit was formally the provision of secondary access to water and sewer services. All references to water and sewers have been removed since EDI has dropped that request, the exhibit now relates specifically to their having secondary access. It was further noted that access to the gate at the Wastewater Treatment facility would be handled by a double lock. One lock would be for EDI personnel and the other lock would be for City personnel.

Dupee remarked that staff requests emergency passage of the proposed ordinance to enable staff to meet EDI's commercial operation date for part of their generation capacity on May 1st.

Foregoing discussion motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Broadwell and seconded by Mucciolo.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(2 nd , Suspension of Rules/ Emergency)			

Roll Call:	6 Ayes	0 Nays	Motion Carried
(2 nd , Final)			

4. NEW BUSINESS:

(A). ORDINANCE No. 12-17 AC CMS: An Ordinance Accepting the Bid of ECO Tree Services, LLC. of Amherst, Ohio, for Forestry Services for the City of Oberlin, Ohio, and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Soucy.

Roll Call:	6 Ayes	0 Nays	Motion Carried
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The Clerk read as directed.

Motion for passage on first reading was moved by Burgess, seconded by Broadwell.

Norenberg remarked that this was a routine contract presented to Council each year for electric line clearance work and tree removal. He advised that Steve Dupee was available to answer any questions.

Foregoing discussion a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Soucy and seconded by Meadows.

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Suspension of Rules/ Emergency)

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Final)

(B). ORDINANCE No. 12-18 AC CMS: An Ordinance Authorizing the City Manager to Enter into a Contract with Main Street Oberlin, Inc. to Provide Promotional Activities to the City of Oberlin, Ohio, and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Broadwell.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Mucciolo, seconded by Broadwell.

Norenberg reported to members of Council that the City collects about \$40,000 in bed tax revenue each year. The City Code provides that those revenues can only be used for marketing and promotional purposes for the Oberlin community. It has been the tradition of the City for years for those dollars to be allocated to Main Street Oberlin (MSO) Chamber to use those funds for a variety of purposes that are related to the marketing and promoting of the City. It is also part of the practice for MSO to allocate some of those dollars into other nonprofits in the community, who conduct events or programs that draw people into the community.

Norenberg recommended that the ordinance be adopted based on the allocations approved by the Bed Tax Review Committee. It was further noted that because of the overall strength of the 2012 Grant applications, it was the Committee's recommendation to fund over \$10,000 worth of projects. The \$2,540 over and above the \$10,000 amount will be provided through Main Street Oberlin's portion of bed tax revenues received from the City of Oberlin.

Burgess asked if they would still have summer concert series this year. Scott Schell the Director of Oberlin Main Street advised that they would have the summer concert series would start on June 29th.

Following a brief discussion, a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Meadows and seconded by Burgess, in order to provide Main Street Oberlin, with the necessary funds to fulfill annual promotional obligations pursuant to its contract with the City in a timely manner.

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Suspension of Rules/ Emergency)

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Final)

(C). ORDINANCE No. 12-19 AC CMS: An Ordinance Authorizing the City Manager to Apply for Community Housing Improvement Program Funds to the State of Ohio, Department of Development, Office of Community Development, and to Accept Grant Funds Under That Program, and Declaring an Emergency. (1st)(E)

Broadwell moved to have the ordinance read by number, title and substantive portions only, seconded by Mucciolo.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Mucciolo, seconded by Broadwell.

Norenberg remarked that this item was the discussion of the public hearing held earlier. He added that if there were any additional concerns both Tita Reed and Patti Lines were available to answer questions. It was noted that the grant application was due on April 2, 2012 which is the date of the next City Council meeting so this would need to be passed on emergency.

Foregoing discussion, a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Soucy and seconded by Meadows, in order to allow timely filing of an application for funding, the deadline for which is April 2, 2012.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Suspension of Rules/ Emergency)			

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Final)

(D). ORDINANCE No. 12-20 AC CMS: An Ordinance Accepting the Bid of N&N Construction Company, Inc. of Wakeman, Ohio, for the Lincoln Street Storm Sewer Improvement Project in the City of Oberlin and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Broadwell.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Broadwell, seconded by Soucy.

Norenberg introduced the ordinance as a budgeted item that required Council's approval to accept the bid of N&N Construction Company, in order to begin working on the Lincoln Street Storm Sewer Improvement Project.

Soency cautioned that this had been an ongoing concern of the City to address some of the problems on Lincoln Street and the truth is that they really didn't have any absolute guarantees that this process would change some of the difficulties for homes that were built in places where the land was extremely low; but it was the City's continuing effort to address some of the those concerns and they hoped that it would alleviate at least some of the difficulties facing residents.

Mucciolo asked what they could expect to be alleviated by this project being completed. Baumann advised that floods that would occur every 10 years and over would be addressed. However, floods that would be expected to occur less than once every 10 years may still be a challenge to meet in this area with this particular improvement. The main issue is that the immediate capacity of storm sewers in that area was such that the water couldn't flow out of the catch basins fast enough which resulted in standing water of indeterminate depth (i.e. the intersection of Washington Circle and Lincoln Street). This will move the water in that central west part of the street quicker to those big outfalls and away from the street and as a consequence away from people's properties.

Mucciolo asked how many people had been affected by this problem. Baumann remarked that they have had one chronic problem on that street and a handful of other complaints. Baumann clarified earlier statements that the project would alleviate floods that would occur every 10 years by providing a better outflow away from those properties. As far as water entering those properties from areas other than the street, he wasn't sure that there was a great deal that could be done within the public right-of-way.

Broadwell asked if this would help Doris Jones with her property. Baumann advised that this should help her. The City Engineer met with her and made a recommendation that she construct a curve around the back of her property and try to catch standing water in a swale and get it out to the street before it hits her foundation.

Rimbert remarked that he observed how well Reserve Square held up under the steady rain they received the other day. He was glad to see that it had done such a good job given the amount of rain they received in such a short time.

A motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Broadwell and seconded by Meadows.

Wu, Director of Zion CDC asked if the public was permitted to speak before Council voted. Law Director Severs remarked that they were not permitted to speak during emergency. Burgess noted that the public would be permitted to speak on this matter before the final vote.

Roll Call:	6 Ayes	0 Nays	Motion Carried
(1 st , Suspension of Rules/ Emergency)			

Angela Wu, 143 East College Street, said that she was happy to see that this issue was being addressed. She also wanted to announce that as Zion CDC went through a community engagement process that Lincoln Street was their first street for hosting a gathering of residence to engage their concerns. She advised that Zion CDC would be glad to be of service in conveying this information to the public as well.

Roll Call: (1 st , Final)	6 Ayes	0 Nays	Motion Carried
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(E). ORDINANCE No. 12-21 AC CMS: An Ordinance Amending Ordinance 11-49 AC CMS to Authorize an Increase in the Contract Amount with Quality Control Inspection, Inc. (QCI) of Bedford, Ohio, to Provide for Additional Professional Construction Inspection Services for the North Professor, Woodland and Union Streets Pavement Improvement Project in the City of Oberlin and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Burgess.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Broadwell, seconded by Mucciolo.

Norenberg provided opening remarks for the above stated ordinance. He remarked that the overage was a result of overtime hours that were needed as a result of unforeseeable delays in the completion of the above stated project.

Mucciolo asked if the City anticipated any additional change orders for this project in the near future. Baumann advised that there were no guarantees but he was cautiously optimistic that there wouldn't be any further requests.

Burgess confirmed that the consultants were required to be on site at all times; while the contractors were at work, and remarked that the requested amount was very reasonable considering the amount of overtime that the contractors used.

Motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Soucy and seconded by Meadows.

Roll Call: 6 Ayes
(1st, Suspension of Rules/ Emergency)

0 Nay

Motion Carried

Roll Call: 6 Ayes
(1st, Final)

0 Nays

Motion Carried

(F). ORDINANCE No. 12-22 CMS: An Ordinance Authorizing the City of Oberlin to Cooperate with the Ohio Department of Transportation for the Resurfacing of State Route 58 in the City of Oberlin, Ohio, and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Mucciolo.

Roll Call: 6 Ayes

0 Nays

Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Mucciolo, seconded by Meadows.

Norenberg remarked that this was a budgeted item that will permit the City to participate in a partnership with the Ohio Department of Transportation (ODOT) for the resurfacing of the southernmost portion of SR58 that is in the City limits.

Mucciolo asked if there were any significant cost savings to doing work beyond the scope of this resurfacing project within the City's right-of-way, such as constructing sidewalks. Baumann remarked that given the scope of work for this project it would not be cost effective to do so. He noted that as those areas redeveloped particularly near the intersection of State Routes 58 and 20, those developers would be required to put in sidewalks that would begin to develop a more comprehensive pedestrian network in that area.

Motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Broadwell and seconded by Meadows, in order to promote safety by expediting the resurfacing of State Route 58.

Roll Call: 6 Ayes
(1st, Suspension of Rules/ Emergency)

0 Nay

Motion Carried

Roll Call: 6 Ayes
(1st, Final)

0 Nays

Motion Carried

(G). ORDINANCE No. 12-23 AC CMS: An Ordinance Authorizing the City Manager to Enter into a Contract with the Neighborhood Alliance Inc. and Declaring an Emergency. (1st)(E)

Mr. Broadwell recused himself from the discussion because his father was a member of the Oberlin Seniors Board.

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Burgess.

Roll Call: 5 Ayes

0 Nays

Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Burgess, seconded by Soucy.

Talarico recapped the discussion held at the previous meeting surrounding the Community Organizations Funding recommendations. He remarked that both contracts (Neighborhood Alliance Inc. and Oberlin Community Services) were above \$25,000 which is why they were before Council this evening.

Mucciolo raised concerns with passing items on emergency when there really wasn't a need for it. He asked if the organizations needed to have their ordinances passed on emergency due to budgetary needs. Talarico remarked that he didn't know what their financial situation was today so he was not prepared to speak to how long either of organizations could wait without speaking to them. Mucciolo remarked that he didn't like the idea of making either of these organizations an example, but he felt that most members of Council understood that they do have a tendency to put too many things on emergency when they don't have to be. The rationale provided in this particular ordinance didn't seem to fit the requirements for elevating an ordinance to an emergency. Talarico remarked that he would suspect that based on both of these organizations that they would have reserves to be able to hold them for thirty days. Mucciolo asked that staff would try to get the necessary information in the future that would provide clearer rationales for all of the ordinances requiring emergency passage moving forward.

Meadows said that generally nonprofits operated on a shoe string budget and didn't have enough money. It was her intent to see both ordinances passed on emergency so that the organizations would be aware of when the funds would be available.

Soucy stated that she understood the concerns expressed by Councilor Mucciolo. This was an unusual evening in that they really haven't run into issues that would generate significant public involvement if they were to extend the number of meetings for additional discussion; however, while appreciating the concerns expressed by Mr. Mucciolo, she felt that these were organizations that needed the money and would support Meadows motion to move this to an emergency, recognizing that as a Council they will be cautious about using emergency legislation in the future.

Motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Meadows and seconded by Soucy, in order to timely provide funds for important contracted services that are of great benefit to the citizens of the City of Oberlin, and shall take effect immediately upon passage.

Roll Call: 5 Ayes
(1st, Suspension of Rules/ Emergency)

0 Nay

Motion Carried

Roll Call: (1 st , Final)	5 Ayes	0 Nays	Motion Carried
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(H). ORDINANCE No. 12-24 AC CMS: An Ordinance Authorizing the City Manager to Enter into a Contract with Oberlin Community Services Council and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Soucy.

Broadwell re-entered Council Chambers

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Mucciolo, seconded by Burgess.

Talarico declined to add additional input.

Foregoing discussion a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Meadows and seconded by Broadwell, in order to timely provide funds for important contracted services that are of great benefit to the citizens of the City of Oberlin.

Roll Call:	5 Ayes	1 Nay	Motion Carried
(1 st , Suspension of Rules/ Emergency)		(Mucciolo)	

Roll Call: (1 st , Final)	6 Ayes	0 Nays	Motion Carried
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(I). ORDINANCE No. 12-25 AC CMS: An Ordinance Amending Ordinance No. 11-77 AC CMS, the 2012 Annual Appropriation Ordinance, to Provide for the Appropriation of Funds and Declaring an Emergency. (1st)(E)

Soucy moved to have the ordinance read by number, title and substantive portions only, seconded by Meadows.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Mucciolo, seconded by Burgess.

Talarico provided an overview of the proposed budget adjustments. A copy of the budget amendment detail is attached to the minutes.

Meadows asked if it would be necessary to have this item passed on emergency or could it wait for passage. Talarico noted that based on the items being adjusted he would like to have this on emergency,

Foregoing discussion a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Meadows and seconded by Mucciolo, in order to ensure that the annual appropriation ordinance of the City of Oberlin, Ohio, is timely amended in order to provide for the usual daily operation of the municipality.

Roll Call: 6 Ayes 0 Nay Motion Carried
(1st, Suspension of Rules/ Emergency)

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Final)

(J). ORDINANCE No. 12-26 AC CMS: An Ordinance to Approve and Adopt the Current Replacement Pages to the Codified Ordinances and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Soucy.

Roll Call: 6 Ayes 0 Nays Motion Carried

The Clerk read as directed with assistance from the Law Director, Finance Director and City Manager.

Motion for passage on first reading was moved by Meadows, seconded by Burgess.

Law Director Severs remarked that this was an annual event where Council updated its Code to codify all of the ordinances that Council has passed in the prior year that affected Code sections that were previously codified. It also updated Traffic and Criminal Code sections to include changes that the state legislature made. The Police Department would like to see it passed on emergency because as it stands right now, there were instances in the City Traffic and Criminal Code sections, that were not consistent with State Code, and that had created some issues with the Police Department. In the instance of some of the Driving under Suspension revisions, officers were citing under State Code rather than City Code because the State Code redid that whole section in a lot of different ways.

Broadwell noted that if it were cited under state code then the City didn't get that cash flow. The Law Director concurred.

Foregoing discussion a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Meadows and seconded by Mucciolo, for the reason that there exists an imperative necessity for the earliest publication and distribution of current Replacement Pages to the officials and residents of the City, so as to facilitate administration, daily operation and avoid practical and legal entanglements.

Roll Call: 6 Ayes 0 Nay Motion Carried
(1st, Suspension of Rules/ Emergency)

Roll Call: 6 Ayes 0 Nays Motion Carried
(1st, Final)

(K). RESOLUTION No. R12-07 CMS: A Resolution Appointing Clerk of Council Belinda Anderson as the Designee of the Members of Council for the Purposes of the Public Records Law and Declaring an Emergency. (1st)(E)

Meadows moved to have the ordinance read by number, title and substantive portions only, seconded by Mucciolo.

Roll Call: 6 Ayes

0 Nays

Motion Carried

The Clerk read as directed.

Motion for passage on first reading was moved by Mucciolo, seconded by Burgess.

Oberlin City Clerk, Belinda Anderson remarked that this resolution would appoint her as the designee to fulfill the Sunshine Law Certification Training on behalf of City Council. An excerpt on the Sunshine Law Training requirements as mandated by Section 149.43 of the Ohio Revised Code was read as well. It was noted that the approval of the resolution would also streamline the process for providing the information to the State Auditor's when being audited.

Meadows asked if they would need to go to the training if council adopted the resolution. Anderson remarked that they would not, she would provide the State Auditor's Office with a copy of the resolution and a list of City Councilmember's names and upon completion of the class; Council would receive a certificate indicating that their obligation to fulfill the training had been met.

Law Director remarked that the Clerk was Council's agent to respond to the public records request so she was the appropriate person to be designated.

Mucciolo asked the Clerk which training she would be attending. Anderson remarked that she would be attending the training held at the Ohio Municipal Clerks Association/Kent State Conference in April.

Mark Chesler, 49296 State Rte 511, thanked the Clerk for providing him with a copy of the resolution but he wondered if the City might make conditional two points. The first condition pertained to the volumes going back decades were now unbound and virtually inaccessible. They have been put on a disc but viewing years or decades of records in electronic form was difficult. The second condition is that the minutes be available on Friday. He has not been able to get a copy of the minutes until Monday. It was his opinion that somebody was operating under the misapprehension that they have to be embargoed.

The Clerk responded to the statements made by the speaker. She noted that the minutes were placed in folders and filed in the attic for archival purposes under the suggestion of licensed archivist Roland Baumann, it was indicated that that was the best way to preserve the records. She advised that when members of the public come in to view the records, the folders were taken down and placed back in the binders to make it easier to handle. She added that the Clerk's office also moved the records to the attic due to space needs. She further noted that minutes were made available to the public on Friday but the members of the public have to come and pick them up when they request them in that manner. She explained that Mr. Chesler has called and requested that the minutes be emailed to him but if they are not emailed exactly when he wants them then he changes his mind and says he will be in to pick them up and doesn't show up.

Chesler remarked that when he requested the February 6, 2012 meeting minutes he was told that he couldn't pick them up because she would have to consult Council. President Rimbart remarked that it was not a perfect science the Clerk has to deal with a lot of departments and a lot of items are coming in for the packet at the last minute. He closed the discussion at that time.

Foregoing discussion a motion to suspend the rules requiring three readings and to elevate the ordinance to an emergency was moved by Mucciolo and seconded by Broadwell, in order to allow designation to be in place prior to the State Auditor's training date.

Roll Call: 6 Ayes
(1st, Suspension of Rules/ Emergency)

0 Nay

Motion Carried

Roll Call: 6 Ayes
(1st, Final)

0 Nays

Motion Carried

5. OTHER NEW BUSINESS: None

6. COUNCIL COMMUNICATIONS:

(A). Referrals

(B). Advocacy

(C). Correspondence

(D). Reports

- Broadwell provided an update on the American Power Public Association Legislative Rally in Washington D.C. He advised that a written report would be forthcoming.
- Soucy announced that Friendship Day will be April 10th she asked that a resolution be drafted for the next meeting.
- Burgess thanked the voters for approving the Ambulance District levy.

7. CITY MANAGER'S REPORT:

- Norenberg notified Council that a letter to Park Street residents letting people know about the construction schedule for the Park Street Bridge Renovation Project would be mailed out tomorrow.

8. FINANCE DIRECTOR'S REPORT:

- Talarico remarked that he had nothing else to bring before Council at this time.

9. PUBLIC PARTICIPATION:

None

10. ADJOURNMENT:

Being that there was no further business to come before Council the meeting adjourned at 10:30 p.m.

Attest:



BELINDA B. ANDERSON, CMC
CLERK OF COUNCIL



RONNIE J. RIMBERT
PRESIDENT OF COUNCIL

APPROVED: 04/16/2012

POSTED: 04/17/2012



City of Oberlin



2011 Financial Summary And Levy Data March 19, 2012

General Outline of the Budget Process

The general steps in developing the budget for the following fiscal year is presented below, assuming the permanent budget is approved before December 31st. State Code does allow for a temporary budget to be approved by December 31st to be followed by a permanent budget being approved by March 31st of the budget year.

- September Operating Budget Worksheets given to Department Heads
- October Department Heads provide Capital Budgets to City Manager, and a copy to the Finance Director
- October Operating Budget requests from Departments and Boards/Commissions submitted to City Manager and a copy to the Finance Director
- October City Manager begins reviewing Capital Budget Requests with Department Heads
- October City Manager and Finance Director begin reviewing Capital and Operating Budget requests with Department Heads
- Oct./Nov. Finance Director compiles budget information and submits it to City Manager and PUC.
- November PUC reviews Water, Sewer, and Electric capital and operating budgets and makes recommendations to City Council, which will include utility rate adjustments
- November Council meeting following PUC meeting, the Council liaison to the PUC will read the recommendation of the PUC and announce the date(s) of the upcoming Council budget worksession(s)
- November Proposed Budget, including PUC recommendations, sent to City Council
- November Council Budget Worksession(s) to review budgets with Administration and respective Department Heads/Superintendents, etc.
- December Public Hearing for Capital Budgets and First Reading by City Council of the upcoming year budget.
- December Second Reading and Emergency Passage of the upcoming year budget appropriations.



Budget Amendments are approved
by City Council and filed with the
County Budget Commission
throughout the year

Ordinance 07-10 AC CMS
Requires the Following on an
Annual Basis

- Update on Prior Year's Revenues,
Expenses, Year-end Balances – by fund
- Revised Current-Year Estimated Ending
Fund Balances

CITY OF OBERLIN, OHIO
2012 BUDGET - SUMMARY

Fund Title	Fund #	2011				Estimated 2012			
		Beginning Unencumbered Cash	Prior Year Released Encumbrances	Revenue	Expenditures & Encumbrances	Beginning Unencumbered Cash	Estimated Revenue	Budgeted Expenditures	Ending Estimated Balance
GENERAL FUND	111	8,515,059.96	35,558.22	8,550,618.18	8,191,992.42	8,908,889.08	7,596,356.43	8,187,841.69	8,317,403.82
INCOME TAX FUND	112	1,220,380.71	139,503.60	2,136,068.08	2,496,100.66	879,923.68	1,811,000.00	1,868,316.00	724,807.68
STREETS MAINT FUND	113	182,319.01	12.72	452,776.92	494,838.68	140,103.97	446,000.00	508,316.83	80,459.14
STATE HIGHWAY FUND	114	45,660.47	64.81	79,107.50	36,368.07	98,464.71	16,200.00	76,705.07	87,879.64
CABLE DEPOSIT FUND	115	14,116.36	0.00	0.00	0.00	14,116.36	0.00	0.00	14,116.36
CABLE PROGRAM FUND	116	151,845.62	0.00	0.00	0.00	14,116.36	0.00	0.00	128,641.21
CABLE COMPLETE/PERFORMANCE FD	117	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
LIBRARY FUND	118	9,716.23	0.00	0.00	0.00	9,716.23	0.00	0.00	9,716.23
DONATIONS	120	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LIBRARY OPERATING LEVY	201	52,773.29	597.15	890,193.12	890,193.12	61,170.75	423,551.08	423,551.08	61,184.83
CENTRAL GARAGE FUND	202	8,728.88	0.00	0.00	0.00	9,490.01	6,000.00	6,000.00	3,490.01
OFFICE RMEN. FUND	205	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL PLANT SUPPLIES	301	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COUNTY RECYCLING FUND	302	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE RECYCLING FUND	303	110,816.18	0.00	0.00	0.00	9,889.17	170,000.00	108,630.61	11,189.66
COBG BUSINESS	304	27,624.00	7,301.00	128,020.00	163,120.98	104,613.27	9,925.84	100,000.00	92,339.11
COMMUNITY HOUSING IMPROVEMENT	305	2,493.84	0.00	0.00	0.00	0.00	556,382.40	556,382.40	0.00
DARE GRANT FUND	306	0.00	0.00	0.00	0.00	2,493.84	0.00	2,000.00	493.84
CDHR GRANT	307	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C O P GRANT FUND	308	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COBG HOUSING REHAB REVOLVING	309	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HOME-RLF	310	56,657.03	0.00	0.00	0.00	0.00	2,166.32	2,166.32	0.00
COBG FORMULA ALLOCATION	311	850.00	0.00	0.00	0.00	78,387.92	11,010.00	37,222.68	62,175.24
ROADWAY DEV. GRANT-#29	312	0.00	0.00	0.00	0.00	850.00	0.00	0.00	850.00
COBG-STATE C/OH DEV	313	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMS GRANT	314	2,600.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00
MAIN STREET GRANT	315	0.00	0.00	0.00	0.00	895.73	1,500.00	1,500.00	895.73
DOWNTOWN REVITALIZATION	316	4,683.51	0.00	0.00	0.00	0.00	0.00	0.00	4,683.51
OBERLIN YOUTH COUNCIL FUND	401	0.00	0.00	0.00	0.00	4,683.51	400,000.00	400,000.00	0.00
PAYROLL IMPREST FUND	402	2,106.59	0.00	0.00	0.00	2,106.59	0.00	0.00	2,106.59
UNEMPLOY. COMP. FUND	403	38,566.91	0.00	0.00	0.00	0.00	0.00	0.00	38,566.91
DARE TRUST FUND	404	1,142.42	0.00	0.00	0.00	24,828.78	20,500.00	30,000.00	16,328.78
LAW ENF. TRUST FUND	405	13,193.79	0.00	0.00	0.00	1,142.42	0.00	1,142.42	0.00
MARTIN LUTHER KING FUND	406	275.68	0.00	0.00	0.00	14,155.04	0.00	12,000.00	2,155.04
CEMETERY TREE TRUST	407	36,474.60	0.00	0.00	0.00	0.00	0.00	0.00	36,474.60
YEE LOH NURSERY TRUST	408	1,838.84	0.00	0.00	0.00	38,474.68	0.00	16,000.00	21,474.68
JULIA SEVERANCE ENDOWMENT	409	1,950.87	0.00	0.00	0.00	13,838.84	0.00	13,838.84	0.00
CHARLES M. HALL ENDOWMENT	410	2,758.25	0.00	0.00	0.00	1,060.87	0.00	0.00	1,698.87
TY-KEAT CO. LEUJ. ST	411	157,100.27	0.00	0.00	0.00	2,758.25	0.00	0.00	2,758.25
POLICE PENSION FUND	412	0.00	0.00	0.00	0.00	30,063.70	148,000.00	120,156.20	67,907.02
FIRE PENSION FUND	413	0.00	0.00	0.00	0.00	86,921.24	238,407.83	238,407.83	0.00
STREET DEPOSITS FUND	414	26,654.00	0.00	0.00	0.00	0.00	89,378.00	236,317.78	7,266.06
INDIGENT ALCOHOL TR. FUND	415	132,678.34	0.00	0.00	0.00	24,497.00	1,000.00	15,000.00	10,497.00
GAGER-WILMOT ENDOWMENT FUND	416	23,440.62	0.00	0.00	0.00	134,770.23	11,000.00	50,000.00	95,770.23
HOLIDAY BEAUTIFICATION FUND	417	453.92	0.00	0.00	0.00	23,440.62	0.00	0.00	23,440.62
WAR MEMORIAL FUND	418	24,383.74	0.00	0.00	0.00	0.00	0.00	453.92	25,000.00
OBERLIN MUNICIPAL COURT	419	0.00	0.00	0.00	0.00	23,887.74	0.00	23,887.74	0.00
VACATION/SICK LEAVE FUND	420	86,409.09	0.00	0.00	0.00	0.00	0.00	0.00	86,409.09
AFTER-SCHOOL PROGRAM FUND	421	3,490.00	0.00	0.00	0.00	82,700.88	41,000.00	71,015.00	52,685.88
TOTALS		26,389,658.25	304,058.41	31,924,607.08	31,951,477.03	25,566,914.69	\$31,529,329.99	\$34,699,800.11	\$23,396,444.57

CITY OF OBERLIN, OHIO
2012 BUDGET - SUMMARY

Fund Title	Fund #	2011				Estimated 2012			
		Beginning Unencumbered Cash	Prior Year Released Encumbrances	Revenue	Expenditures & Encumbrances	Beginning Unencumbered Cash	Estimated Revenue	Budgeted Expenditures	Ending Estimated Balance
INDEBT INTERLOCK FUND	422	14,268.59	0.00	19,538.33	0.00	33,804.83	12,000.00	20,000.00	25,804.84
GEN. OBLIGATION DEBT FUND	501	87,645.74	0.00	782,845.14	782,278.68	87,715.20	795,258.80	795,258.80	87,715.20
SPEC. ASSESS. DEBT FUND	502	275,489.87	0.00	0.00	0.00	275,489.87	0.00	0.00	275,489.87
COINCIDENTAL DEBT FUND	503	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPVIC DEBT	515	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPEN SPACE	601	16,118.71	0.00	17,225.84	17,225.84	0.00	28,825.94	28,825.94	0.00
INDUSTRIAL PARK IMPROVEMENT	602	0.00	0.00	0.00	0.00	16,118.71	0.00	16,118.71	0.00
SEWER CONSTRUCTION FUND	603	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMPUTER CONSTRUCTION FUND	604	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPRING ST. PARK IMPROVEMENT	605	13,677.00	0.00	0.00	0.00	0.00	0.00	0.00	13,677.00
CLARK FUND	606	98,581.15	0.00	1,239.14	12,958.05	11,377.00	0.00	11,377.00	9,204.29
FIRE STATION IMPROVEMENT FUND	613	685.64	2,146.62	0.00	0.00	86,921.24	5,000.00	40,000.00	51,921.24
SUBDIVISION REVIEW & INSPECTION	614	13,656.29	0.00	0.00	0.00	0.00	0.00	0.00	2,831.68
CENTRAL GARAGE CONSTRUCTION	616	0.00	0.00	0.00	0.00	13,656.29	0.00	0.00	13,656.29
ERIE BLACKTOP ESCROW	620	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWERSIDE IMPROVEMENT FUND	621	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER TREATMENT TAX FUND	622	1,342,647.80	0.00	27,742.52	27,742.52	0.00	25,000.00	23,130.21	1,869.79
JOINT FACILITIES FUND	623	0.00	0.00	202,850.41	316,907.48	1,230,490.72	0.00	872,882.00	367,598.72
GASHOLDER RENOVATION	624	1,832.16	0.00	0.00	0.00	0.00	0.00	0.00	1,832.16
RECREATION COMPLEX	626	16,703.73	0.00	31,815.70	463,645.71	430,497.86	1,245,497.86	816,000.00	0.00
DEPOT PARK DONATIONS	627	4,868.71	0.00	0.00	0.00	17,005.96	0.00	16,880.00	125.96
STATE OBSS FUND	628	692.44	0.00	2,889.72	3,734.83	4,868.71	0.00	4,868.71	0.00
CONSTRUCTION ESCROWS	630	39,387.23	0.00	0.00	0.00	347.23	4,400.00	4,400.00	347.23
OPVIC GRANT - A	650	11,273.11	54,470.07	26,381.13	38,289.81	1,127.74	40,100.00	40,000.00	1,227.74
OPVIC GRANT - B	651	5,488.61	0.00	655,282.23	716,069.86	19,623.49	87,019.00	87,019.00	19,623.49
WATER FUND	701	793,236.87	2,394.23	1,828,039.38	1,814,044.25	54,290.95	54,290.95	0.00	0.00
WATER BYRON POLL. CTRL. WEPIC	702	1,118,633.61	4,364.17	1,708,482.23	1,416,583.35	809,282.03	1,846,039.28	1,837,286.00	817,065.29
SOLID WASTE	703	188,473.74	0.00	900,490.17	857,590.78	1,417,516.69	1,658,123.93	1,553,242.20	1,522,398.41
ELECTRIC FUND	704	4,261,828.12	12,882.52	10,769,826.55	10,353,715.12	231,315.11	910,361.19	973,840.23	167,834.08
UTILITY DEPOSIT FUND	705	92,372.22	0.00	59,810.88	54,668.58	4,590,832.07	10,766,196.04	10,563,041.61	4,794,089.46
UTILITY CARING FUND	706	59,664.37	0.00	16,472.47	20,258.82	97,614.63	41,000.00	65,000.00	74,414.63
ELECTRIC REPLACEMENT/RESERVE	801	2,972,336.48	22,920.00	888,156.31	426,110.87	58,768.02	265,000.00	1,280,987.00	44,288.02
WATER REPLACEMENT/RESERVE	802	1,901,608.85	10,237.80	309,892.71	332,116.88	1,880,620.48	178,500.00	305,100.00	1,782,620.48
WEPIC REPLACEMENT/RESERVE	803	1,614,199.26	10,945.20	267,500.00	216,959.67	1,675,675.89	240,000.00	320,000.00	1,595,675.89
EQUIPMENT REPLACEMENT FUND	804	219,382.39	0.00	0.00	0.00	308,718.61	70,000.00	250,000.00	128,718.61
OBERLIN MUN. COURT IMPROVEMENT	805	580,335.71	0.00	0.00	0.00	389,666.22	80,000.00	160,000.00	319,666.22
COURT COMPUTER FUND	806	44,418.20	0.00	0.00	0.00	64,862.20	11,000.00	25,000.00	40,862.20
SOLID WASTE REPLACEMENT/RESERV	807	580,335.71	0.00	0.00	0.00	664,335.71	148,000.00	333,000.00	479,335.71
CLERK OF COURT COMPUTER FUND	808	98,767.76	0.00	0.00	0.00	111,558.88	35,000.00	85,000.00	91,558.88
WEPIC DEBT SERVICE	901	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEPIC DEBT RESERVE	902	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		26,389,658.25	304,058.41	31,924,607.08	31,951,477.03	25,566,914.69	\$31,529,329.99	\$34,699,800.11	\$23,396,444.57



Future Expense Reduction Options

- Contract Out Concession Stand – In progress. \$20,000
- Voluntary Furlough Days – Encourage/allow employees to take days off without pay. Amount TBD.
- Selective hiring freeze – Continuing.
 - Vacancies or partial vacancies exist in General Maintenance Division, City Manager's Office/Human Resources, Court, Finance
- Reduce Community Organization Funding – \$7,270 reduction vs. 2011



Future Expenditure Reduction Options, cont.

- Eliminate School Crossing Guards - Turn responsibility over to Oberlin City Schools. Discussions underway.
 - Contract with County to provide PD Dispatch Service
 - Increase employee share of Health/Medical Premiums *
 - Zero/Reduced Annual Merit Increases for Employees *
 - No longevity pay for new hires. *
- * Currently part of contract negotiations



Future Revenue Options

- Increase or establish new fees – Regularly reviewed by staff, Boards and Commissions. Amount TBD.
- Annexation of JVS - Discussions underway. \$100,000
- Vehicle License Tax - additional \$5. \$20,000
- Stormwater Utility – Funds budgeted for consultant in 2012. \$5/mo per customer = \$180,000
- Special Assessment for street maintenance, snow removal, etc. – Legislation required. Amount TBD.
- Support from Anchor Institutions – Meeting to be scheduled. Amount TBD.



Future Revenue Options, cont.

- Additional Income Tax levy for General Fund operations - additional 2/10% = \$560,000.
- Additional Property Tax levy - 1 mill on a \$100,000 home = \$31/year; total generated \$125,000

Tax Levies

Background Information

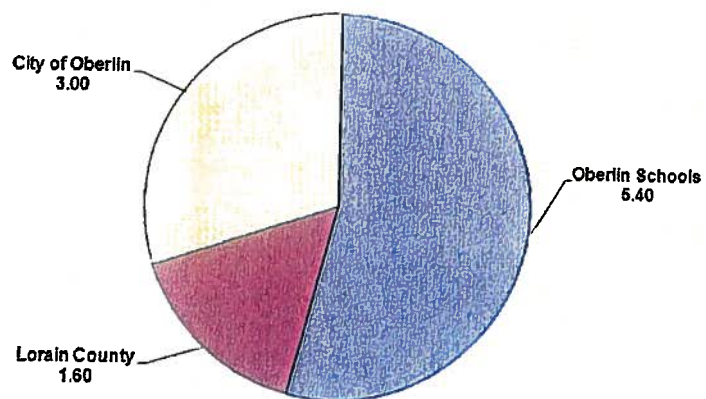
HB 920 (1976 – ORC 319.301)

How it Affects Property Taxes

Reduces the amount of the original millage (tax rate) so that it will generate the same amount of property taxes, throughout the levy period, regardless of any increases in property values.

Property Taxes

City of Oberlin
Inside Millage Allocation - Total 10 Mills



City of Oberlin
Voted Property Tax Levies and Inside Millage Summary

Purpose	Original Millage	Current Yr 2011/2012 Effective Residential Millage	Current Yr 2011/2012 Effective Other Millage	Last Replaced or New	Tax Years	Collection Years	Years of Levy Duration	Last Request was for	Fund #	2012 Estimated Proceeds
Voted (Outside Mills)										
Fire Pensions (1)	0.740000	0.740000	0.740000	✓ 2011	2011 - Ongoing	2012 - Ongoing	Ongoing	Charter Mills	413	589,378.00
Police Pensions (1)	1.800000	1.800000	1.800000	✓ 2011	2011 - Ongoing	2012 - Ongoing	Ongoing	Charter Mills	412	217,406.00
Refuse Collection	3.000000	3.000000	3.000000	✓ 2011	2011 to 2015	2012 to 2016	5	Replacement	703	362,343.00
General Fund	1.200000	1.200000	1.200000	✓ 2011	2011 to 2015	2012 to 2016	5	Replacement	111	144,937.00
Total Voted (Outside Mills)	6.740000	6.740000	6.740000							814,064.00
Non-Voted (Inside Mills)										
General Fund (2)	3.03	3.00	3.00	n/a	n/a	n/a	Ongoing	Inside Millage	111	362,343.00
Total Non-Voted (Outside Mills)	3.03	3.00	3.00							362,343.00
Total - Voted and Non-Voted	9.770000	9.740000	9.740000							\$1,176,407.00

(1) Police and Fire Charter Mills are not to exceed 1.8 mills and 0.8 mills respectively, the full amount was levied for Police and 0.74 for Fire.
(2) Our original inside millage was reduced beginning in 2012 due to State Law requiring minimum inside millage going to the School District.

City of Oberlin
Property Tax Calculation
Residential/Agricultural
Collection Years as Noted
Tax Years are Year Prior to Collection Year

	Collection Year 2011	Collection Year 2012
Appraisal Value	\$100,000	\$100,000
Factor for Determining Assessed Value	0.35	x 0.35
Assessed Value	35,000	35,000
Oberlin Tax Rate (for all Gov. units)	0.053630812	x 0.058658777
Tax Levied	1,877	2,051
Rollback from the State - 10% of Tax Levied	188	- 205
Rollback for owner occupied - 2.5% of Tax Levied	47	- 51
Approximate Net Taxes Due	\$1,642	= \$1,795
	\$20	Increase from Previous Year
	\$2	Monthly Increase
		\$15

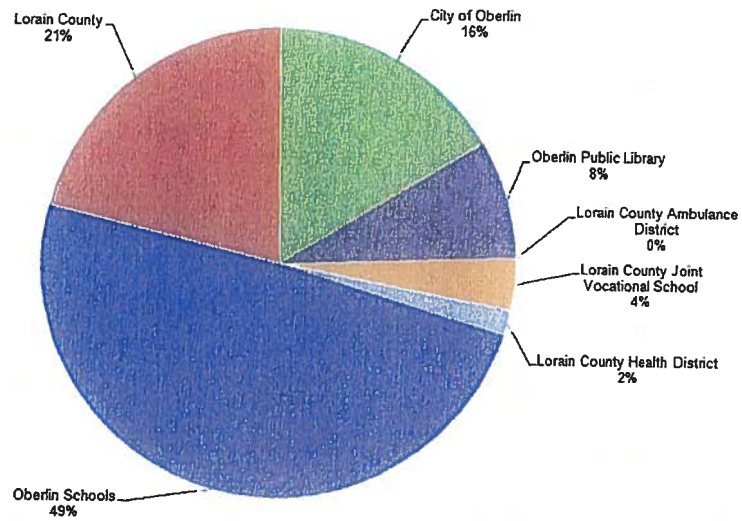
Breakdown by Governmental Unit

	Amount	Rate	Percent	Amount
Oberlin Schools	\$729	0.028831441	49.15%	\$880
Lorain County	374	0.012222552	20.84%	374
City of Oberlin	271	0.009740000	16.60%	298
Oberlin Public Library	137	0.004746421	8.09%	141
Lorain County Ambulance District	36	0	0.00%	0
Lorain County Joint Vocational School	65	0.002118363	3.61%	65
Lorain County Health District	31	0.001	1.70%	31
	\$1,642	0.058658777	100.00%	\$1,795

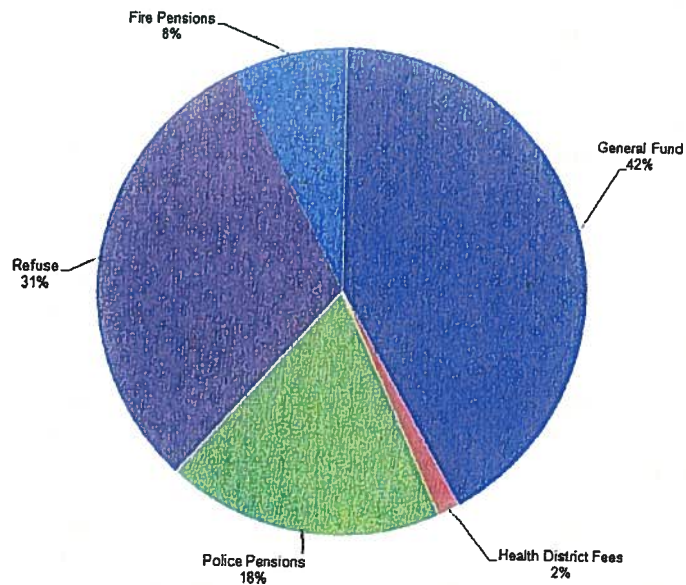
CITY OF OBERLIN BREAKDOWN

	Amount	Rate	Percent	Amount
General Fund	\$122	0.004060000	41.68%	\$124
Health District Fees	4	0.000140000	1.44%	4
Police Pensions	44	0.001800000	18.48%	55
Refuse	83	0.003000000	30.80%	92
Fire Pensions	18	0.000740000	7.68%	23
Library Bond	0	0.000000000	0.00%	0
	\$271	0.009740000	100.00%	\$298

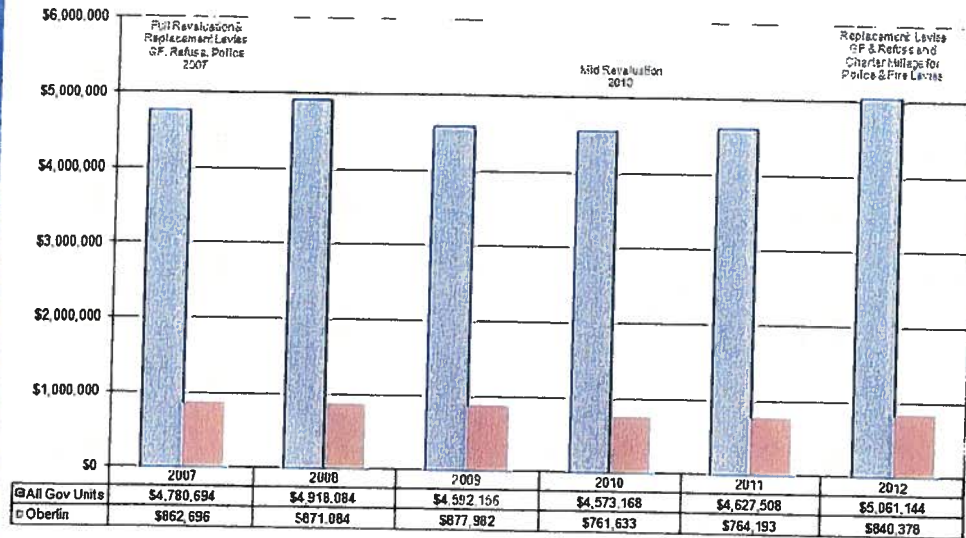
Oberlin Property Taxes by Governmental Unit Residential/Agricultural - Tax Year 2011 Collection 2012



Oberlin City Property Taxes by Purpose Residential/Agricultural - Tax Year 2011 Collection 2012



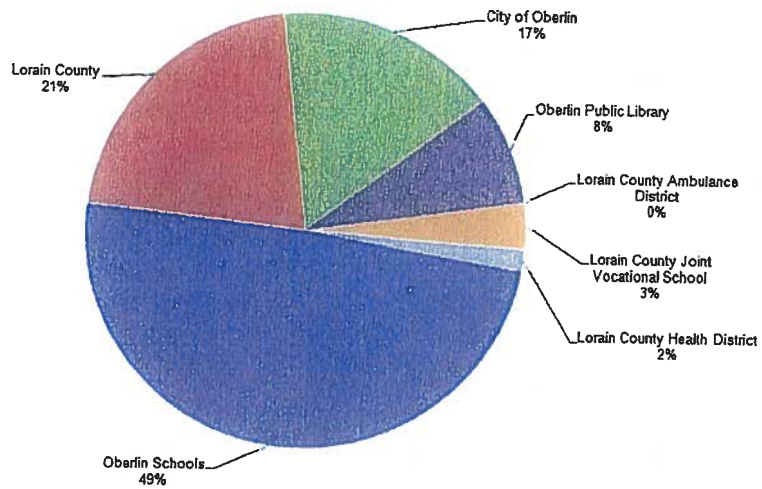
City of Oberlin
Residential/Agricultural Total Taxes Due
 Note: Actual Collections Will Differ Due to Delinquencies, Etc.



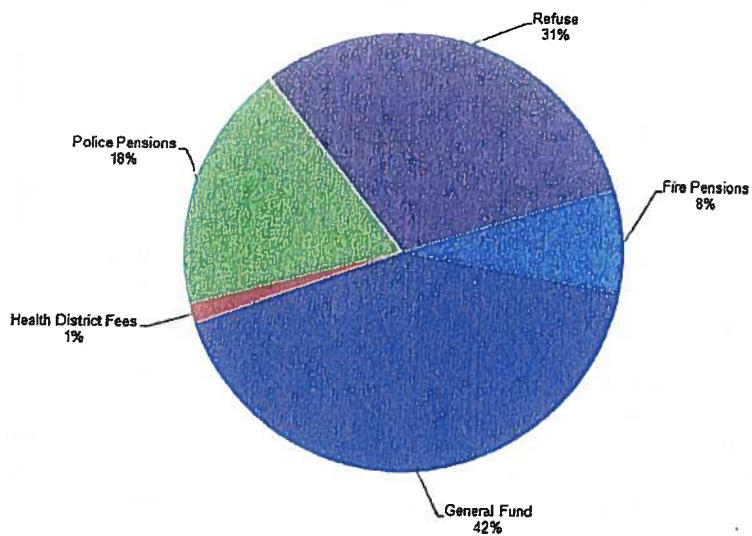
City of Oberlin
Property Tax Calculation
Commercial/Industrial
Collection Years as Noted
 Tax Years are Year Prior to Collection Year

	Collection Year 2011		Collection Year 2012
Appraisal Value	\$100,000		\$100,000
Factor for Determining Assessed Value	0.35	x	0.35
Assessed Value	35,000		35,000
Oberlin Tax Rate (for all Gov. units)	0.05385719	x	0.058725821
Tax Levied	1,865		2,055
Rollback from State - 10% of Tax Levied	n/a	Rollback Eliminated	n/a
Approximate Net Taxes Due	\$1,865		\$2,055
	\$17	Increase from Previous Year	\$170
	\$1	Identical Increase	\$14
Breakdown by Governmental Unit	Amount	Rate	Percent
Oberlin Schools	\$820	0.028773844	49.00%
Lorain County	434	0.012484079	21.26%
City of Oberlin	323	0.009740000	16.59%
Oberlin Public Library	163	0.004750000	8.09%
Lorain County Ambulance District	42	0.000000000	0.00%
Lorain County Joint Vocational School	70	0.002017726	3.44%
Lorain County Health District	33	0.000960172	1.64%
	\$1,865	0.058725821	100.00%
			\$2,055
CITY OF OBERLIN BREAKDOWN			
General Fund	\$142	0.004060000	41.68%
Health District Fees	5	0.000140000	1.44%
Police Pensions	54	0.001800000	18.48%
Refuse	101	0.003000000	30.80%
Fire Pensions	21	0.000740000	7.60%
Library Bond	0	0.000000000	0.00%
	\$323	0.009740000	100.00%
			\$341

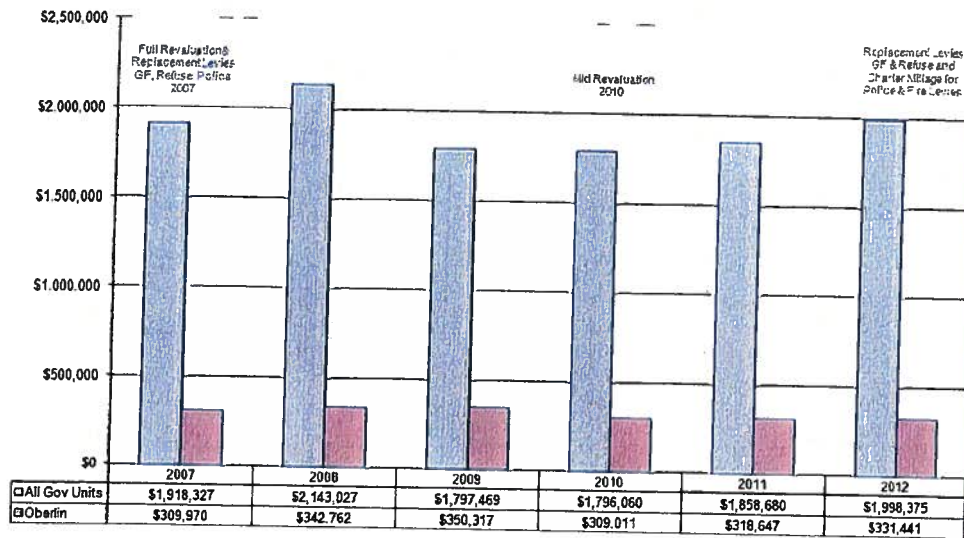
Oberlin Property Taxes by Governmental Unit Commercial/Industrial - Tax Year 2011 Collection 2012



Oberlin Property Taxes by Purpose Commercial/Industrial - Tax Year 2011 Collection 2012



City of Oberlin
Commercial/Industrial Total Taxes Due
 Note: Actual Collections Will Differ Due to Delinquencies, Etc.



Income Taxes

**CITY OF OBERLIN
Income Tax Renewals Summary**

	Rate	Original Start	Current Start	Current Expires(d)	# Years	Was	2012 Estimated Proceeds
General Fund	1.00%	7/1/1967	7/1/1967	n/a	Ongoing		2,828,000.00
General Fund	0.20%	1/1/2005	1/1/2010	12/31/2014	5		566,000.00
(1) Capital	0.50%	1/1/1984	1/1/2003	n/a	Ongoing		1,415,000.00
(3) Capital	0.20%	1/1/2009	1/1/2009	12/31/2018	10		566,000.00
Waste Water	0.00%	1/1/1999	1/1/1999	12/31/2008	10	0.20%	0.00
(2) Recreation	0.00%	1/1/2000	1/1/2000	12/31/2004	5	0.20%	0.00
Total	1.90%						5,375,000.00

(1) This levy became permanent on January 1, 2004, previously it was on a 5-year renewal cycle

(2) This levy expired for recreational purposes December 31, 2004, then renewed beginning January 1, 2005 for General Fund expenses and is on a 5-year renewal cycle.

(3) This levy expired for wastewater plant improvements December 31, 2008, then renewed beginning January 1, 2009 for Capital expenses and is on a 10-year renewal cycle

Levy Planning

Oberlin City Election Schedule

Type	Purpose	Elections Prior to Expiration	Generates Annually	Proposed	Rate	Term
City	Council Elections	November 2013	n/a	November 2013		
City	Income Tax General Fund Operating	November 2013 May 2014 November 2014	563,000	November 2013	0.2 %	5 yr
City	Council Elections	November 2015	n/a	November 2015		
City	Property Refuse Collections	November 2015 *March 2016 November 2016	352,000	November 2015	3 mil	5 yr
City	Property General Fund Operating	November 2015 *March 2016 November 2016	141,000	November 2015	1.2 mil	5 yr
City	Council Elections	November 2017	n/a	November 2017		
City	Income Tax Capital & Operating	November 2017 May 2018 November 2018	563,000	November 2017	0.2 %	10 yr

Note 1: At some point Council can consider transitioning the General Fund and Refuse Levies to Charter Millage as was done with the Police and Fire Pension Levies.

Note 2: Primary Elections are normally in May with the exception of presidential election years, those are 2012, 2016, 2020,...in those years they have been moved up to March.

Note 3: Elections for City Income Tax levies can be on the ballot anytime prior to expiration, i.e. 1, 2, 3 years ahead, on the other hand the earliest city property tax levies can go on the ballot is the November prior to the last year of collections.

Levy Notes

Should Council agree to add the General Fund Levy and the Refuse Collection Levy to the Charter as Charter Millage we will need to follow the amendment process outlined in the Charter.

Charter Amendments can only be made at a General Election (November).

Primary Elections are normally in May with the exception of presidential election years, those are 2012, 2016, 2020,...in those years they have been moved up to March.

Elections for City Income Tax levies can be on the ballot anytime prior to expiration, i.e. 1, 2, 3 years ahead, on the other hand the earliest City property tax levies can go on the ballot is the November prior to the last year of the levy collections.

Levy Schedule

- The next levy to plan for is the General Fund Income Tax Operating Levy
- 0.20% Expires at the end of 2014
- Planning to renew should start at the end of 2012, allowing for 4 elections prior to expiration

Additional Data

Property & Income Taxes

Property Tax Additional 1 mill

- Generate \$125,000 (if this seems low, it is largely due to high percentage, 47%, of exempt property)
- Cost for a home appraised at \$100,000 is \$31/year
- Cost for commercial property appraised at \$100,000 is \$35/year
- Affects city property owners

Income Tax Additional 0.10%

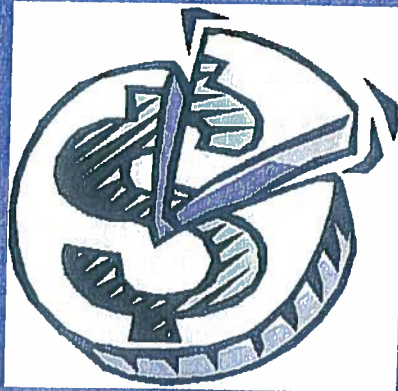
- Generate \$280,000 annually
- Cost based on taxable income of \$50,000 is \$50/year
- Mostly affects non-residents

City of Oberlin - Levy Election History - 1990 to Current

Election Date	Type	Purpose	Property Tax Mills	Income Tax Percent	Result	For	Against	Percentage For	Percentage Against
11/2/2010	Charter Change	Police & Fire Pensions - Permanent, Max 1.8 Police, 0.80 Fire	2.69		Approved	1,615	1,095	59.57%	40.43%
11/2/2010	Replacement	Collection & Disposal of Garbage & Refuse	3.00		Approved	2,010	761	71.91%	28.09%
11/2/2010	Replacement	Current Expenses	1.29		Approved	1,925	649	69.56%	30.44%
5/4/2010	Replacement	Fire Pensions	0.60		Approved	1,610	745	68.22%	31.78%
11/3/2009	New	Oberlin Public Library - Current Expenses	1.50		Approved	2,017	970	67.36%	32.64%
5/5/2009	Continue	Operating and Capital - 5 year		0.20%	Approved	414	94	81.50%	18.50%
11/4/2005	Continue/New Purpose	Capital and Operating - 10 year		0.20%	Approved	2,421	1,745	58.67%	41.33%
5/2/2005	Replacement	Police Pensions	1.50		Approved	979	279	77.80%	22.20%
5/2/2005	Replacement	Collection & Disposal of Garbage & Refuse	3.00		Approved	1,605	268	79.45%	20.55%
5/2/2005	Replacement	Current Expenses	1.20		Approved	955	301	76.06%	23.94%
11/6/2005	Replace/Increase	Oberlin Public Library - Current Expenses	3.25		Approved	2,110	1,067	66.90%	33.10%
5/3/2005	Replacement	Fire Pensions	0.60		Approved	479	68	84.26%	15.74%
11/2/2003	Continue/New Purpose	Operating and Capital - 5 year		0.20%	Approved	2,601	1,515	63.18%	36.82%
11/5/2002	Continue/Permanent	Capital and Operating - Permanent		0.50%	Approved	1,336	895	59.88%	40.12%
5/6/2001	Replacement	Current Expenses	1.20		Approved	1,031	347	74.92%	25.08%
5/6/2001	Replacement	Police Pensions	1.60		Approved	991	324	75.36%	24.64%
5/6/2001	Replace/Combine	Collection & Disposal of Garbage & Refuse - combined 2.3 & 0.70	3.00		Approved	1,027	331	76.07%	23.93%
11/7/2000	Renewal	Oberlin Public Library - Current Expenses	3.00		Approved	3,213	1,122	74.12%	25.88%
3/7/2000	Renewal	Police Pensions	0.60		Approved	861	305	75.91%	24.09%
11/2/1999	New	Recreational Facilities & Associated Improvements	0.30		Approved	827	346	73.16%	26.84%
11/3/1998	New	Wastewater Treatment Plant Improvements & Debt Retirement		0.20%	Approved	1,341	345	79.54%	20.46%
5/5/1998	Continue	Capital and Operating		0.50%	Approved	1,503	695	68.38%	31.62%
3/19/1996	Renewal	Collection & Disposal of Garbage & Refuse	0.70		Approved	718	393	66.44%	33.56%
3/19/1996	Renewal	Collection & Disposal of Garbage & Refuse	2.30		Approved	810	259	76.42%	23.58%
3/19/1996	Renewal	Police Pensions	0.70		Approved	860	220	79.63%	20.37%
3/19/1996	Renewal	Police Pensions	0.90		Approved	793	212	74.32%	25.68%
11/7/1995	Renewal	Current Expenses	1.20		Approved	832	255	76.60%	23.40%
5/2/1995	Renewal	Oberlin Public Library - Current Expenses	3.00		Approved	1,113	354	72.21%	27.79%
5/2/1995	Renewal	Fire Pensions	0.60		Approved	659	172	79.15%	20.85%
5/4/1991	Continue	Capital & Operating	0.30		Approved	619	184	78.17%	21.83%
5/7/1991	New	Oberlin Public Library - Current Expenses	3.00		Approved	470	225	67.63%	32.37%
5/7/1991	Renewal	Collection & Disposal of Garbage & Refuse	0.70		Approved	786	358	68.93%	31.07%
5/7/1991	Renewal	Collection & Disposal of Garbage & Refuse	2.30		Approved	787	322	71.29%	28.71%
5/7/1991	Renewal	Police Pensions	0.70		Approved	846	305	73.50%	26.50%
5/7/1991	Renewal	Police Pensions	0.90		Approved	772	362	68.50%	31.50%
5/7/1991	Renewal	Current Expenses	1.20		Approved	697	334	70.73%	29.27%
5/8/1990	Renewal	Fire Pensions	0.60		Approved	790	367	68.86%	31.14%
5/8/1990	Renewal	Police Pensions	0.30		Approved	634	165	76.07%	23.93%

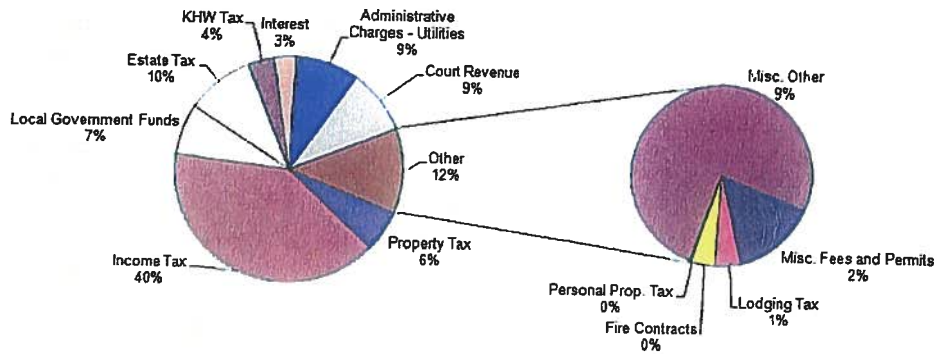
Note: The votes for the Oberlin Public Library Operating levy shows more total votes than the other levies - the library voting district includes the area outside the city boundaries including founding area which follows the larger school district boundary

Financial Overview

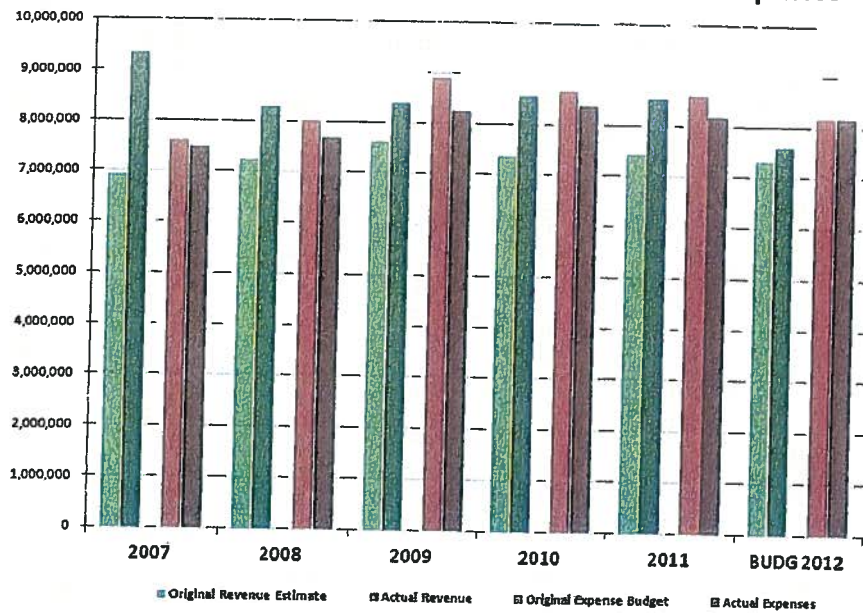


General Fund

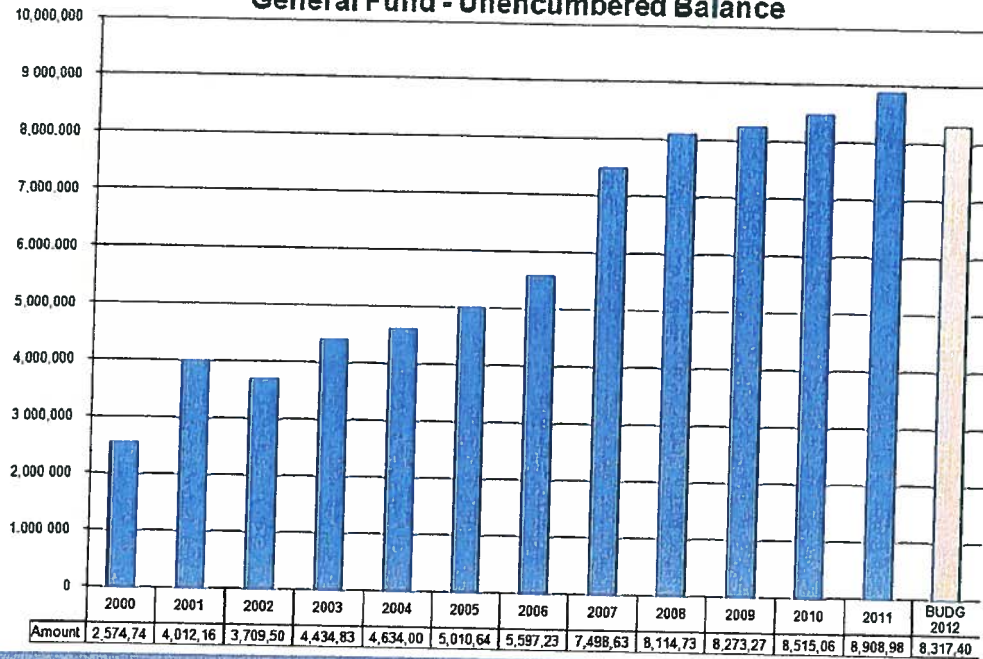
City of Oberlin 2011 Revenue Sources for the General Fund



City of Oberlin General Fund - Budgeted vs Actual Revenue and Expenses

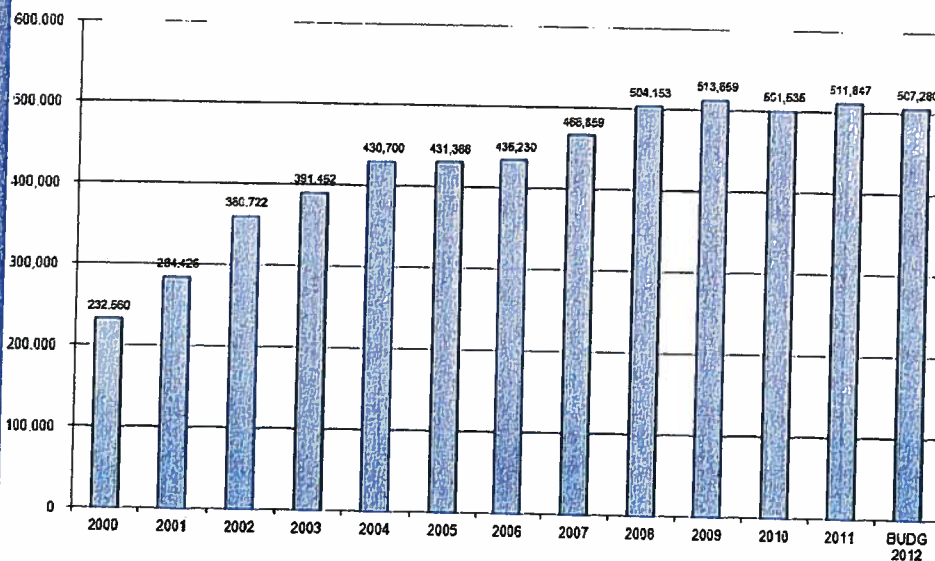


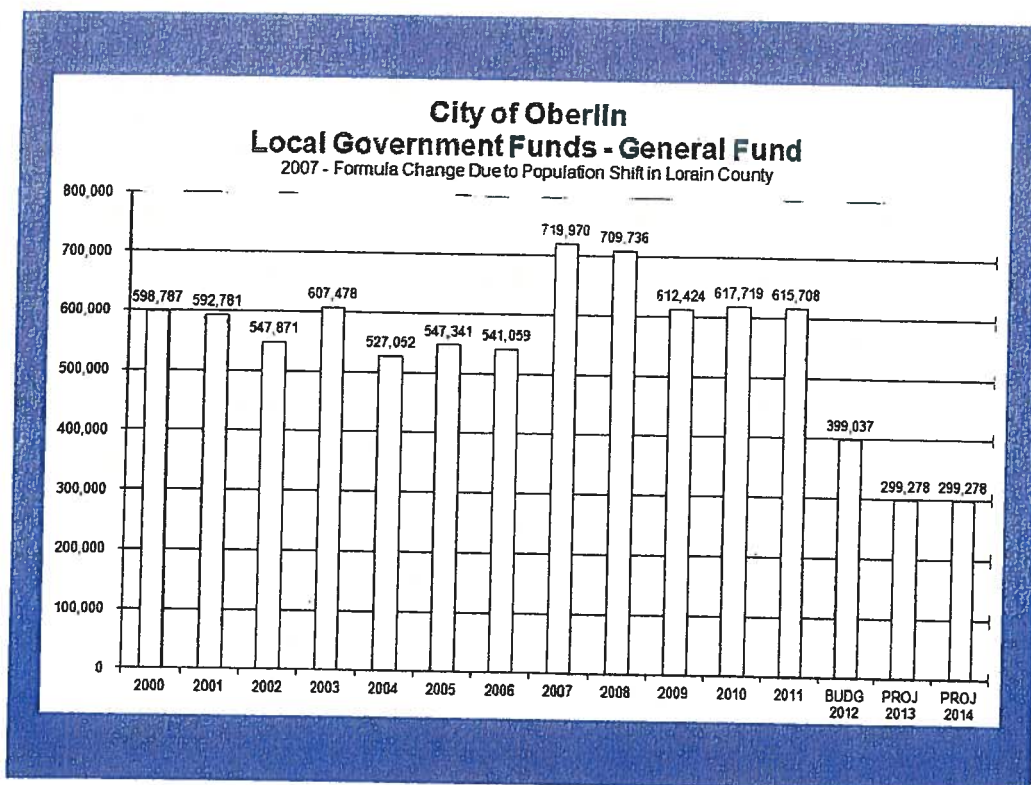
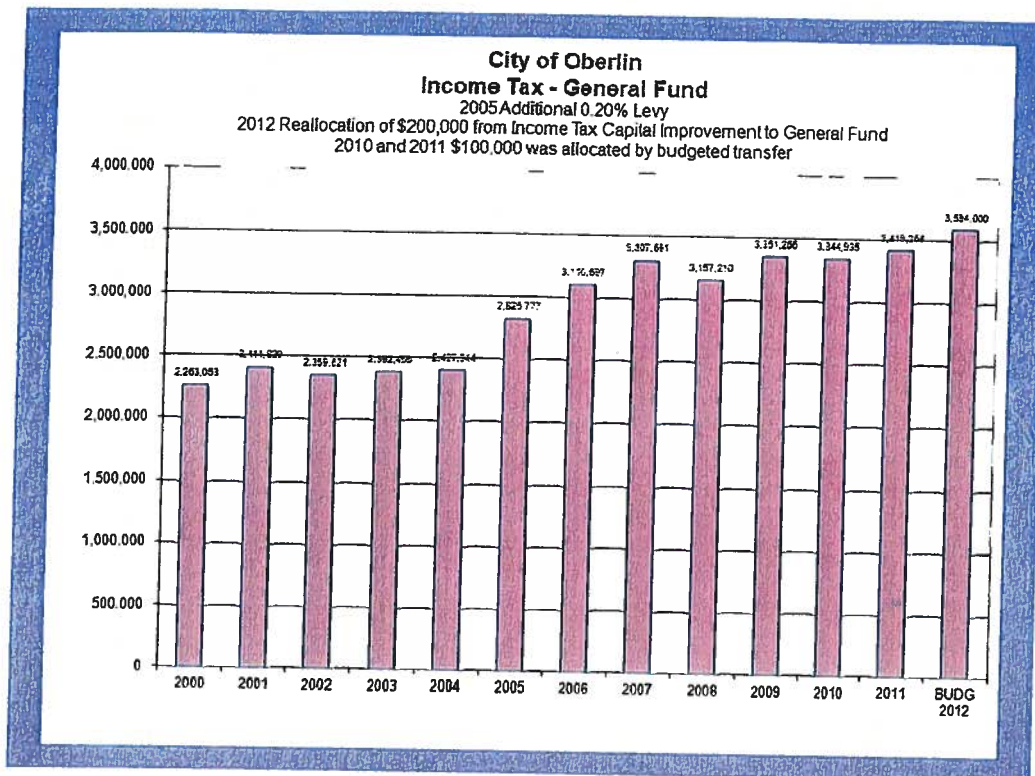
City of Oberlin General Fund - Unencumbered Balance



City of Oberlin Real Estate Property Tax - General Fund Years based on Year of Collections

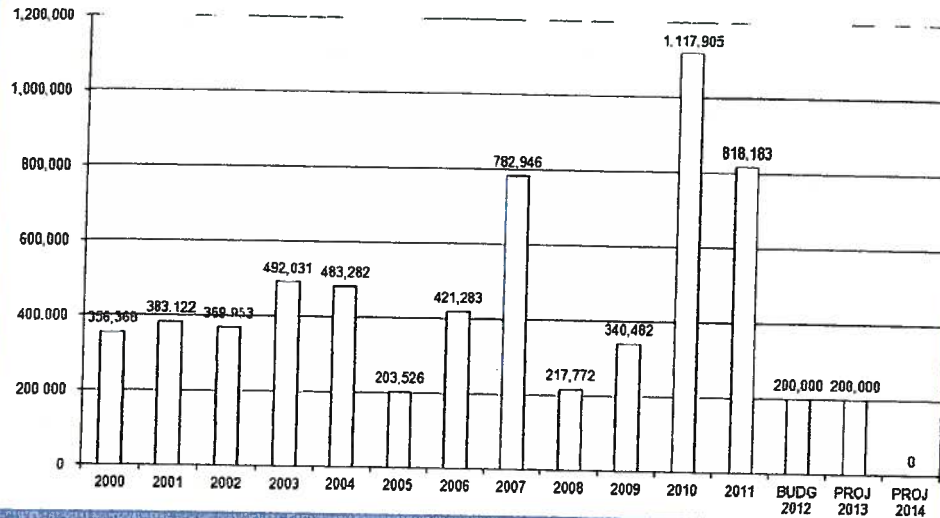
2001, 2007, 2013 - Full Revaluation
2004, 2010, 2016 - Mid Revaluation
2002, 2007, 2012 - Replacement Levy



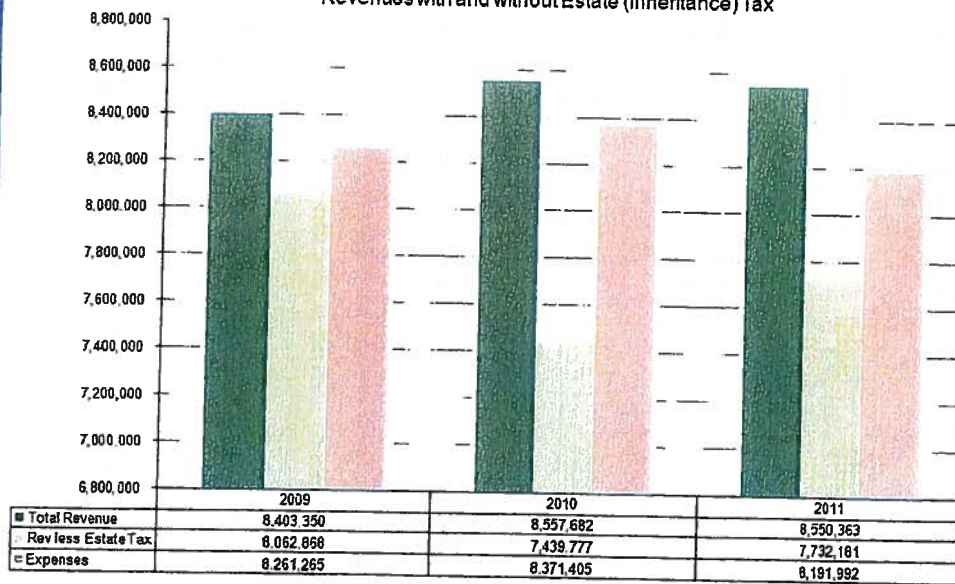


City of Oberlin Estate Tax - General Fund

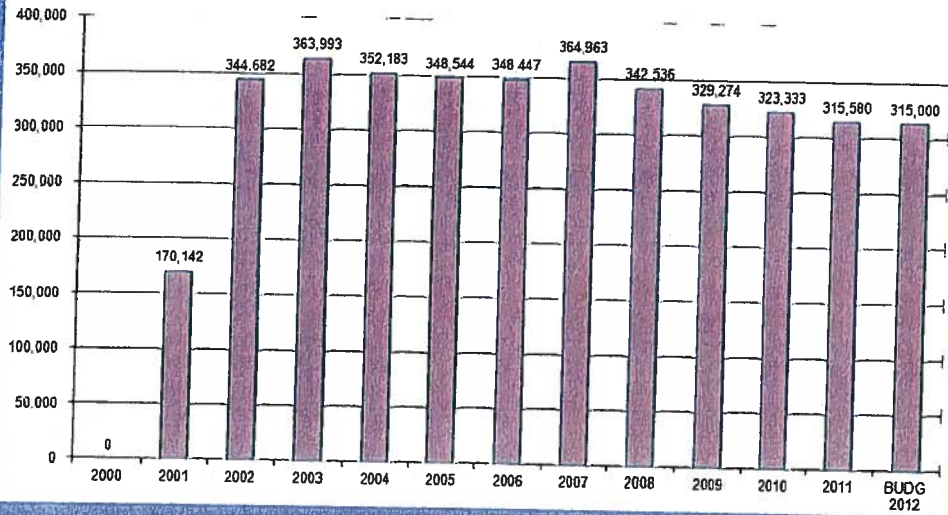
Legislature Phased out for Date of Death After 12/31/12
Last Year of Collections 2013



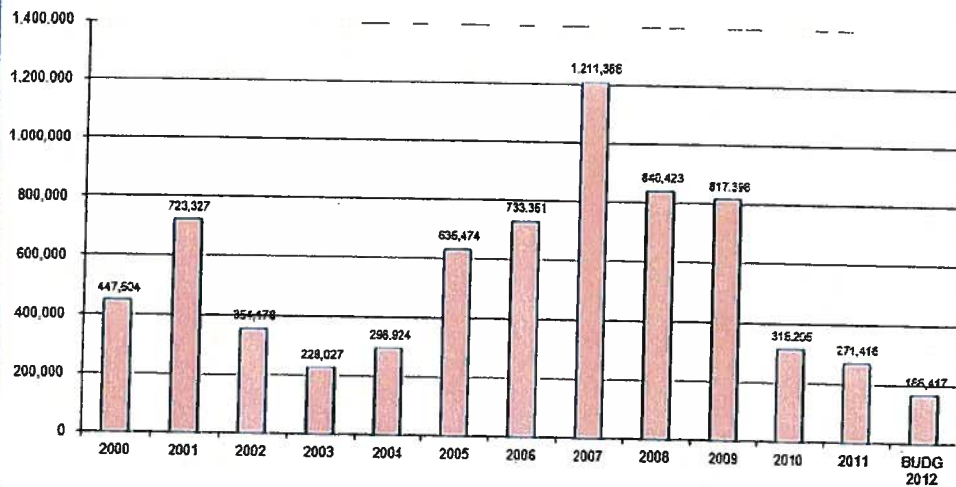
City of Oberlin Total Revenue & Expenses - General Fund Revenues with and without Estate (Inheritance) Tax



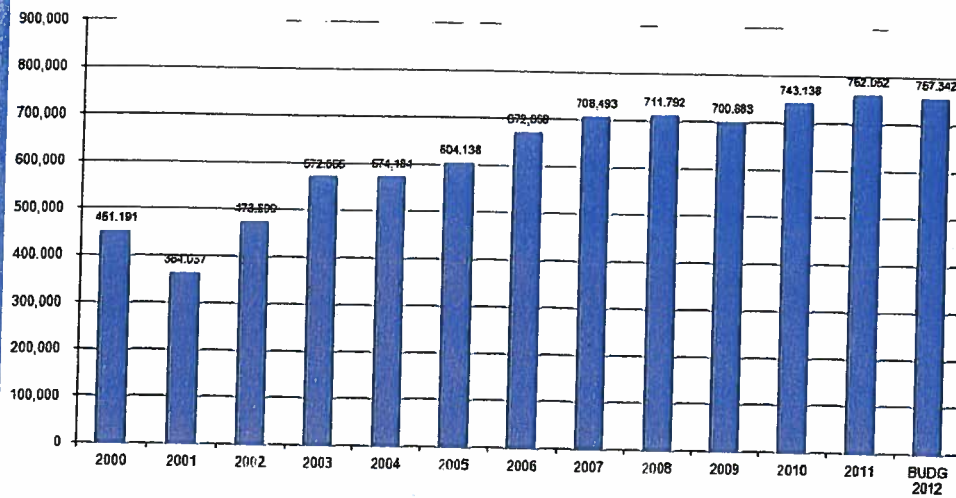
City of Oberlin **KWH Tax - General Fund** Note: KWH Tax Initiated in May 2001



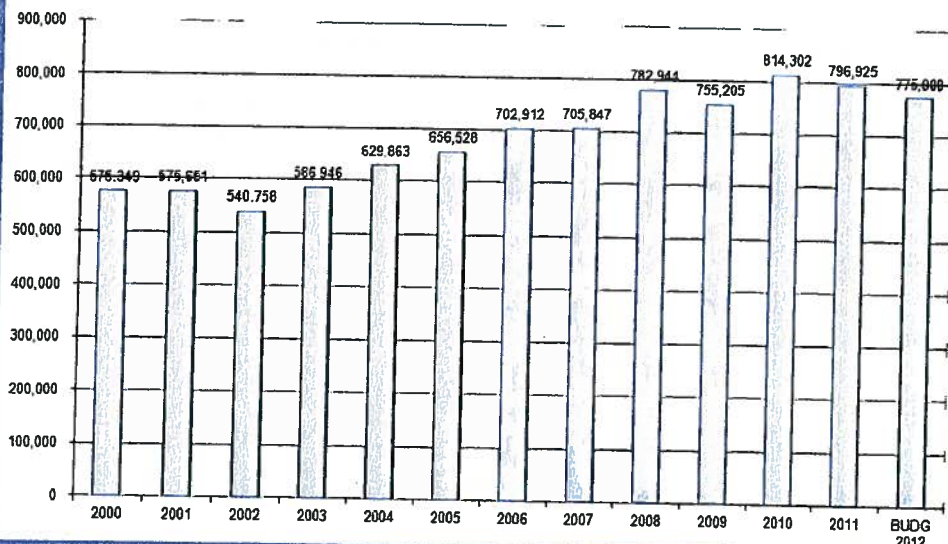
City of Oberlin **Interest - General Fund**



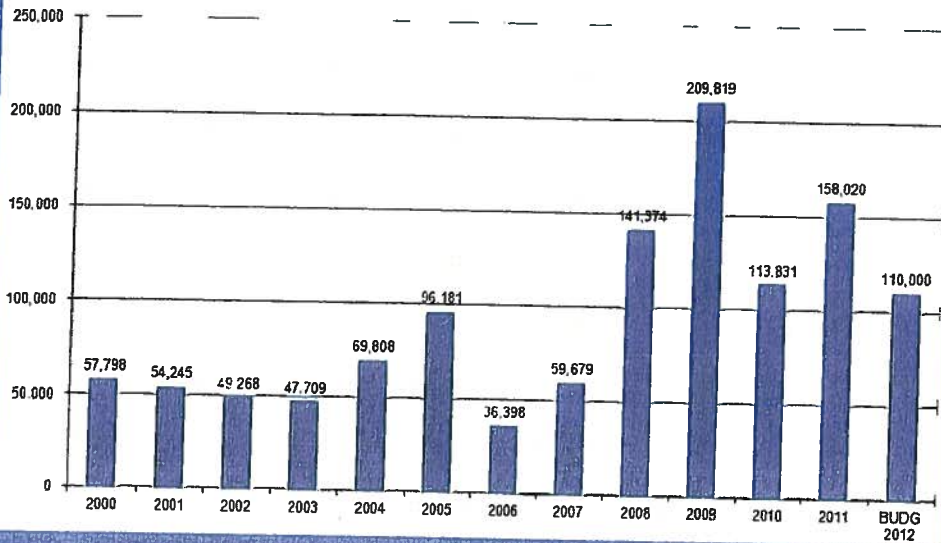
City of Oberlin Administrative Charges from Utilities - General Fund



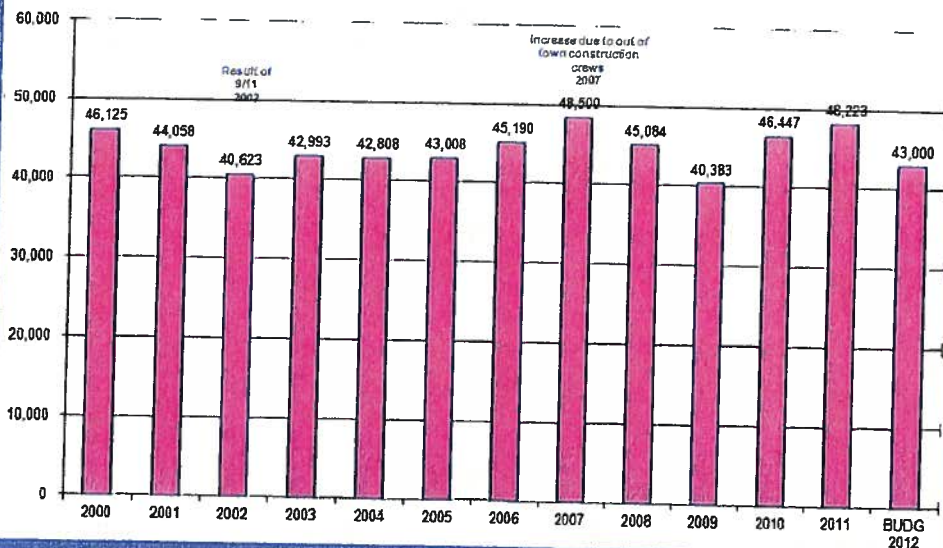
City of Oberlin Court Revenue - General Fund



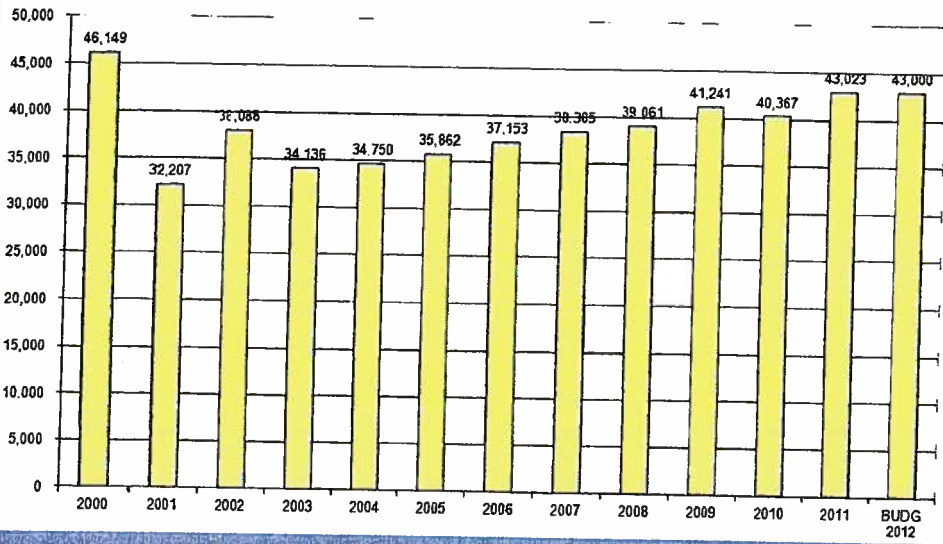
City of Oberlin Misc. Fees and Permits - General Fund



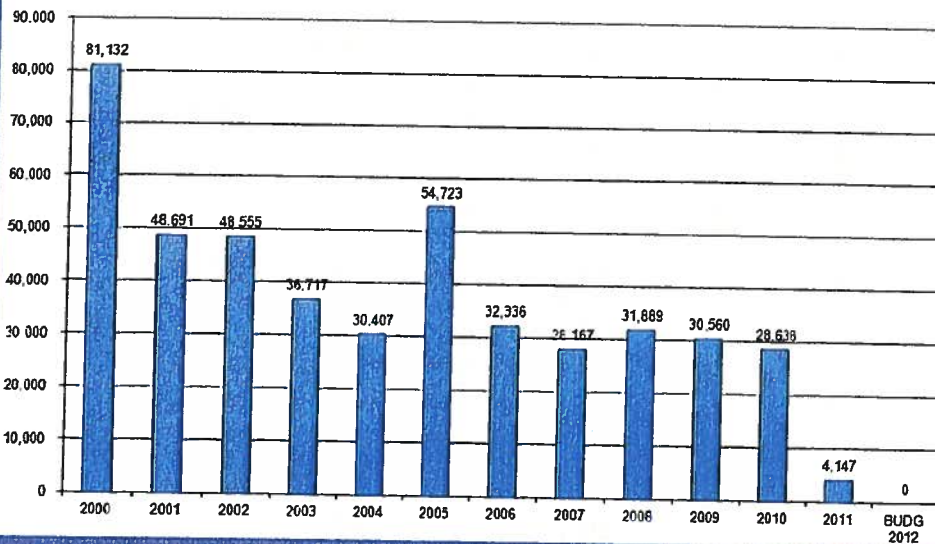
City of Oberlin Lodging Tax - General Fund



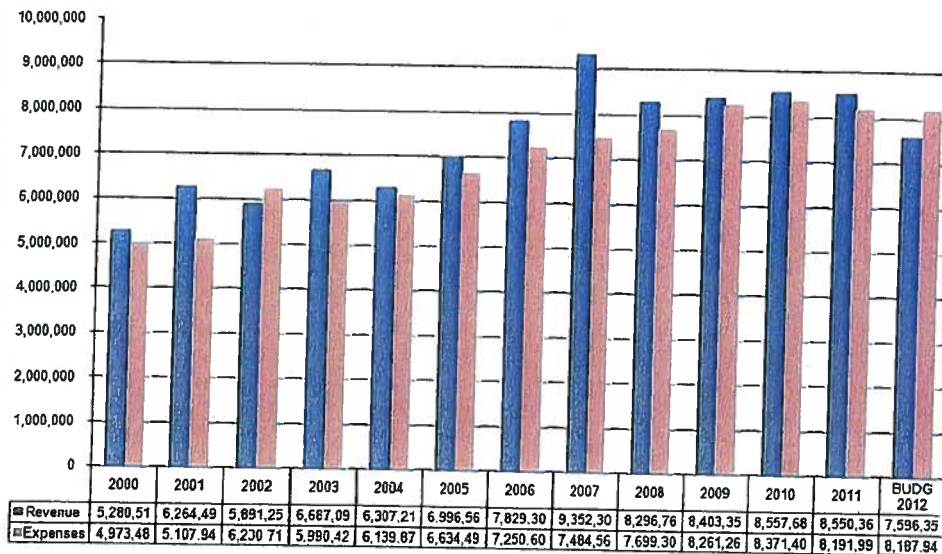
City of Oberlin Fire Contracts - General Fund



City of Oberlin Personal Property Tax - General Fund Phased-out 2012



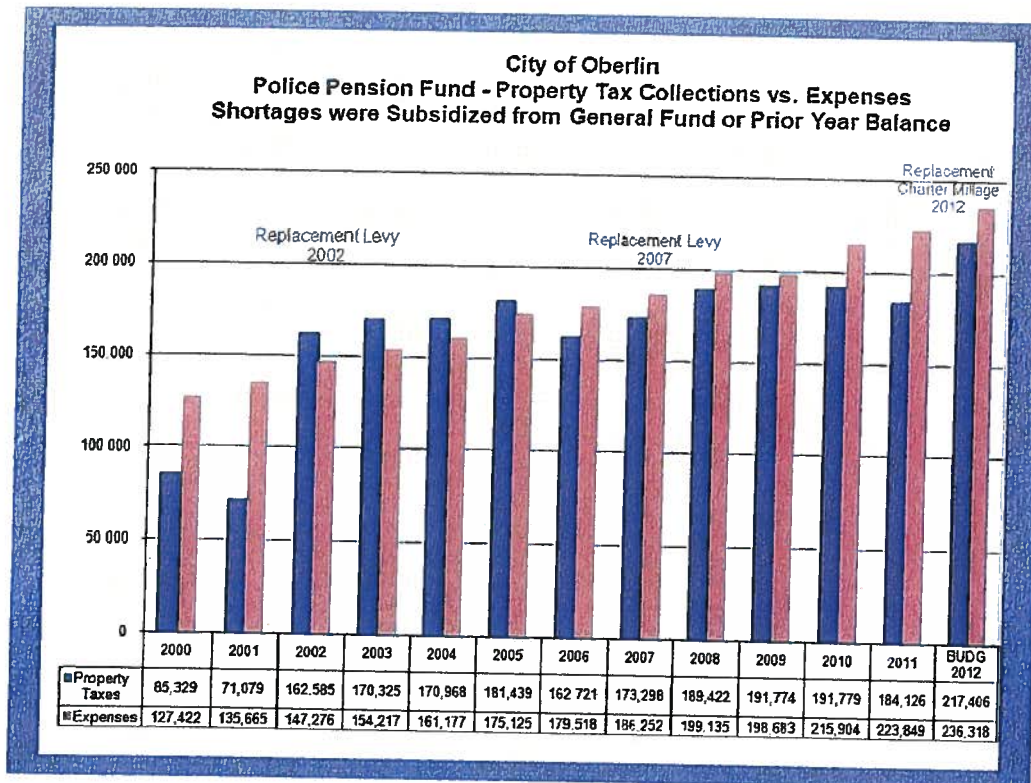
City of Oberlin Total Revenue & Expenses - General Fund



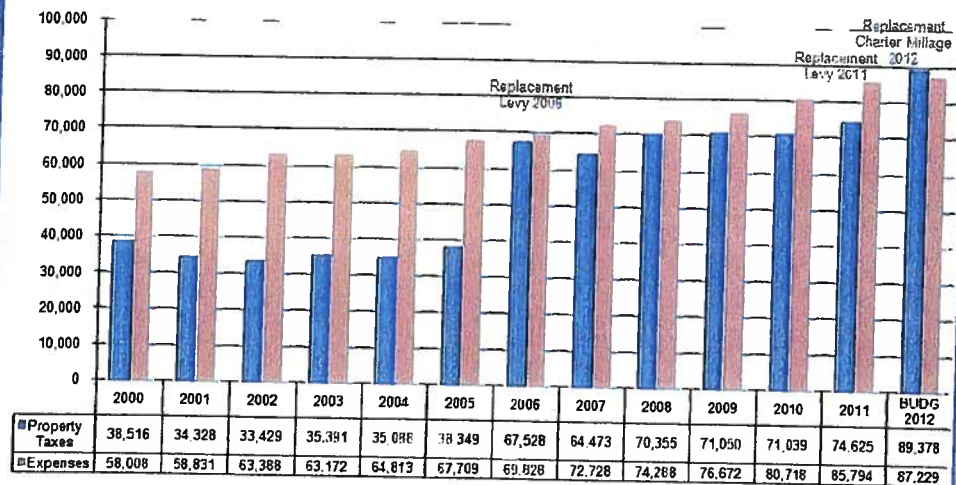
General Fund Closing Thoughts

- Storm Water Utility: Additional \$180,000
- PILOT: TBD
- Income Tax: Additional 1/10% = \$280,000
- Property Tax: 2 Mills = \$250,000
 - Operating or specific purpose, e.g. Police or Fire operating.
- Assessments: Purpose & Amount – TBD

Police & Fire Pension Funds

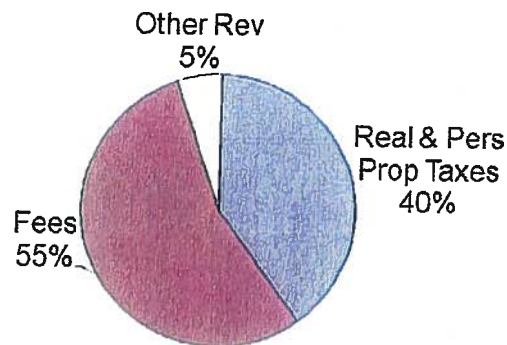


City of Oberlin
Fire Pensions - Property Tax Collections vs. Expenses
Shortages Have Been Subsidized by the General Fund or Prior Year
Balance

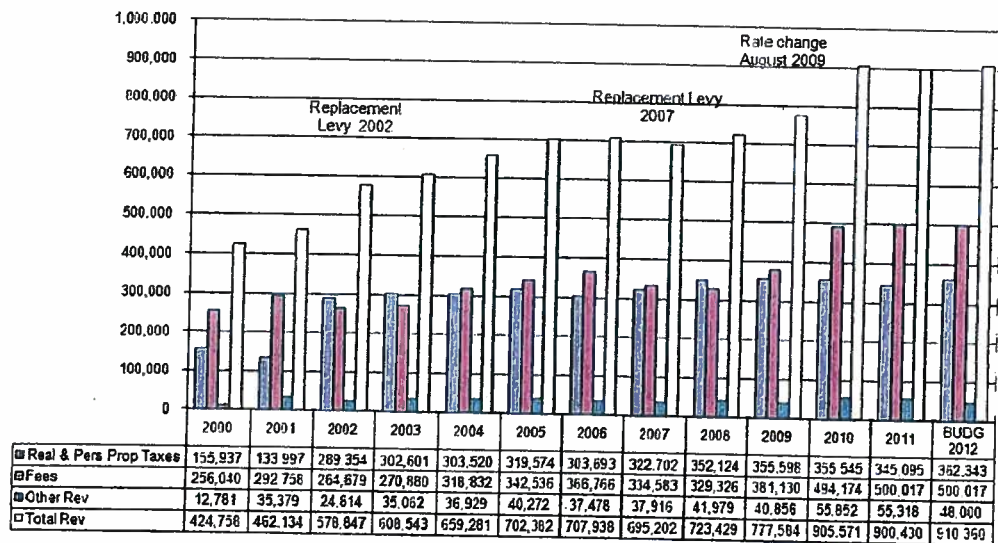


Refuse Collection Fund

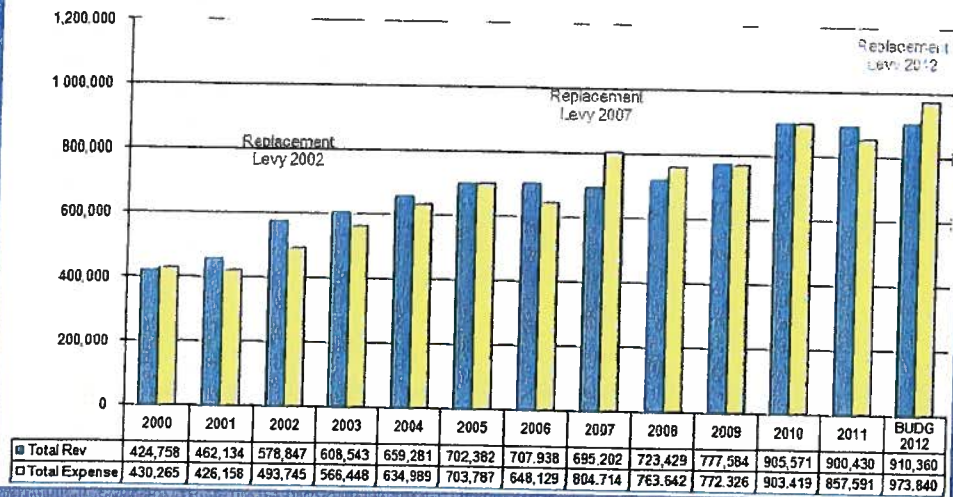
**City of Oberlin
2012 Estimated Revenue Sources for the Refuse Fund**



**City of Oberlin
Revenue Sources - Refuse Fund**



City of Oberlin
Refuse Fund - Revenue & Expenses
 Beginning in 2004 Expenses Include Service Garage Transfer



End

Budget Amendment Detail - Ord. # 12 - 25 AC CMS

Budget Transfers

From	Amount	To	Description
803.8102.54033	30,000.00	803.8102.56010	Wastewater - Allocate funds to proper account for meter purchases

Budget Adjustments

Amount	To	Description
1,010.01	703.8104.57030	Refuse Administrative charge adjustment to General fund
(1,000.00)	703.8104.57010	Refuse reserve fund transfer adjustment
(6,258.96)	701.8103.57030	Water Administrative charge adjustment to General fund
(118,800.00)	701.8103.57095	Water reserve fund transfer adjustment
17.32	702.8103.57030	Sewer Administrative charge adjustment to General fund
(55,500.00)	702.8103.57010	Sewer reserve fund transfer adjustment
15,491.33	704.8103.57030	Electric Administrative charge adjustment to General fund
(4,253.00)	120.4110.57084	Property Tax Pymt to Library - Result of Reduced Prop Tax Estimates
(200,000.00)	112.4103.57030	Inc Tax Cap Fund - Adjust general fund transfer, revenue will be posted directly to general fund
340,000.00	316.9102.54033	DTR Grant Funds
60,000.00	316.9105.54033	DTR Grant - Administration
254,997.00	801.8107.56010	OMLPS - Initial Costs Related to EDI system improvements
263,247.40	304.9105.57100	CHIP - advance repayment
1,165.32	309.1102.57100	Fire Training Fund - advance repayment
550,116.42		Net Budgetary Change - all funds